

Charter of the Working Group on the Development of the APTLD Strategic Plan for 2019-2021

Adopted by the Working Group on 27 March 2019

1. Description and Objective

The Working Group on the Development of the APTLD Strategic Plan for 2019-2021 (DSPWG) was created pursuant to the 2019 AGM's resolution and in response to the APTLD members' intent to have a strategic document outlining major avenues of the Association's development over 2019-2021.

The objective of DSPWG is to provide recommendations to the APTLD Board on amendments to the draft Strategic Plan for 2019-2021.

2. Membership, Chair, Secretary and Support

Members of DSPWG will be self-nominated or nominated by APTLD members individuals, each representing one of the main geographic sub-regions currently encompassed by APTLD as per the deliberations of the GDRWG in 2015, and General Manager of APTLD appointed thereto ex-officio, thus making up a minimum, but not limited to a total of, 5 members.

The Chair of DSPWG is elected at the nomination of the DSPWG members at its inaugural meeting by simple majority of its members' vote. GM APTLD may not be elected the Chair of DSPWG.

The Secretary of DSPWG is elected at the nomination of the DSPWG members by simple majority of its members' vote

Support to the DSPWG's operation is provided by the APTLD Secretariat

3. Scope

The scope of operation of the DSPWG is defined by the following tasks:

- 1) To review the most recent draft of the APTLD Strategic Plan as considered by the 2019 AGM;
- 2) To amend, in the course of its regularly held meetings, the said draft Strategic Plan to incorporate therein members' expectations and concerns.
- 3) To submit, upon completion, a final draft of the Strategic Plan to the APTLD Board for approval

4. Duration of Membership

The term of the members of DSPWG ends upon successful completion of its Scope of Operation.

5. Review of Charter and Operation of DSPWG

A review of this Charter and operation can take place when considered necessary by the DSPWG members to ensure an adequate and successful completion of the Scope of operation.

6. Modus Operandi of DSPWG

To attain the Objective, DSPWG will be using a dedicated WG mailing list for most correspondences, and supplemented by teleconferences.

The DSPWG members will be considering one or several sections or paragraphs and provide the Secretary with substantiated comments thereto in writing or verbally during the teleconference. The DSPWG Secretary compiles the list of comments and drafts the general recommendation which is sent to the DSPWG members for final approval.

Where DSPWG members find themselves in disagreement over a given issue, then the DSPWG Chair shall put the issue to a vote. The decision on the issue is considered made where it has been passed by a simple majority.

There should be no “abstain” option but DSPWG members can express their opinion in dissent and require it be included as a separate comment to the respective decision.

7. Reporting

Once all the questions have been commented on and answered to, the DSPWG Secretary drafts the final text of the recommendations to the final draft of the Strategic Plan and the DSPWG Chair submits it to the APTLD Board for adoption.