

# Charter

## of the Working Group on DNS Server Sharing

**Adopted by the Working Group on 1 April 2021**

### **1. Description and Objective**

The Working Group on DNS Server Sharing (WGDSS) was created in response to Members' request. The objective of WGDSS is to explore the feasibility of the project and develop recommendations for the community and the Board for, and subsequently contribute to, its implementation.

### **2. Membership, Chair, Vice Chair, Secretary and Support**

Members of WGDSS are self-nominated individuals or those nominated by APTLD's members. Each WGDSS member should represent one of the main geographic sub-regions currently encompassed by APTLD as per the deliberations of the Working Group on Geographic Diversity and Representation on the Board in 2015, as well the Associate Members' community. General Manager of APTLD is appointed to the WG ex-officio. No quotas are set for an individual Member's representation on the WGDSS.

The Chair and Vice Chair of WGDSS are elected by simple majority of its members' vote at the nomination of a WGDSS member(s) made in writing or verbally at its inaugural meeting. GM APTLD may not be elected as the Chair or Vice Chair of WGDSS.

The Secretary of WGDSS is elected at the nomination of the WGDSS members by simple majority of its members' vote.

Support to the WGDSS's operation is provided by the APTLD Secretariat.

### **3. Scope of Operation**

The scope of operation of the WGDSS is defined by the following Objectives:

1. To develop principles underlying the project implementation;
2. To establish eligibility criteria for Members' participation in the project;
3. To design procedures and mechanisms of the project implementation, and instruments of monitoring of progress therein, and dispute resolution mechanisms.
4. To submit, upon completion, a final draft of its deliberations to the community and the APTLD Board for review and comments, and approval and subsequent implementation.
5. To serve as a standing advisory council throughout the period of the project implementation.

### **3. Duration of Membership**

The term of the WGDSS members ends upon completion of the project or upon occurrence of any of events listed in para 7 herein.

Individual Membership in the WGDSS can be terminated early upon a Member's substantiated note of resignation or where a Member has failed to attend the WGDSS teleconferences for 3 consecutive times and to contribute to the WGDSS activities in the interim without a substantiated note of apology or due to any other reason the WGDSS collectively deems sufficient and appropriate.

#### **4. Review of the Charter and Operation of WGDSS**

A review of this Charter and WGDSS's operation can take place whenever deemed necessary by the WGDSS members to ensure an adequate and successful completion of all the WG's Objectives.

#### **5. Modus Operandi of WGDSS**

To attain the Objectives, WGDSS will be using a dedicated WG mailing list for most correspondences, which should be supplemented by regularly teleconferences scheduled at the suggestion of the WGDSS Chair but and agreed upon by majority of WGDSS Members.

During each teleconference, the WGDSS members will be reviewing and drafting documents and discuss other matters the WG members deem relevant, which can also be done in writing prior to the teleconference via Google Docs, messengers or other media the WG decides to use. The WGDSS Secretary compiles the list of comments and drafts a general update to forward it to the WGDSS members for the next round of review and, ultimately, for the final approval of respective documents.

Where WGDSS members find themselves in disagreement over a given issue, then the WGDSS Chair shall put the issue to a vote, whether the vote by hand during the teleconference, or by means of Doodle poll in the interim. The decision on the issue is considered made where it has been passed by a simple majority of vote.

WGDSS members can express their opinion in dissent or abstain at their will and require their position be included as a separate comment to the respective decision.

For the sake of transparency and accountability all the WGDSS final deliberations, as well as correspondence with the Board should be made available to the APTLD community by posting them on the APTLD website.

#### **6. Reporting**

Once all the questions have been commented on and answered to, the WGDSS Secretary assists the WGDSS Chair in preparing the final drafts of Recommendations for its submission to the Membership and the APTLD Board for review.

#### **7. Termination of the WGDSS Mandate and Dissolution**

Once the Membership believes the project has been implemented, or where the Membership deems the project be no longer relevant, the WGDSS Chair officially declares that WGDSS has attained its Objectives and is considered to be dissolved as of the date of the official publication of such a declaration on the APTLD website.