

INVERNESS COUNTY EMERGENCY PLAN
DISTRIBUTION LIST

COUNCIL (7) (COUNTY)
HAROLD MACISAAC (PORT HAWKESBURY)
EMO (2) (SYDNEY, HALIFAX)
FIRE DEPTS (15) (COUNTY)
RCMP (4) (INVERNESS, PORT HAWKESBURY, CHETICAMP, WAYCOBAH)
SEARCH AND RESCUE (3) (INVERNESS, CHETICAMP, PORT HAWKESBURY)
NATURAL RESOURCES (WHYCOCOMAGH)
PARKS CANADA (CHETICAMP)
NOVA SCOTIA POWER (WRECK COVE)
I.C.M.H. (INVERNESS)
PUBLIC WORKS (PORT HOOD)
SOCIAL SERVICES (2) (PORT HOOD, PORT HAWKESBURY)
INVERARY MANOR (INVERNESS)
EMC (AMBULANCES) (INVERNESS, CHETICAMP)
E.M.C'S (3) (VICTORIA, RICHMOND, PORT HAWKESBURY)
HOME MAKERS (PORT HOOD)

AMENDMENTS

NO	PAGES	AMENDED BY	DATE
1	ALL PAGES	BILL GILLIS	JAN 29\95
2	12	BILL GILLIS	JUNE 6\95
3	18B	BILL GILLIS	JUNE 6\96
4	18A	BILL GILLIS	MARCH 5\97
5	18A &18C	BILL GILLIS	MARCH 10\98
6	18A &18C	BILL GILLIS	MARCH 3\99
7	18A 18C	BILL GILLIS	MAY 4\00
8	1, 2, 18A, 18B, 18C	BILL GILLIS	JAN 24\01
9	19, 20, 21,	BILL GILLIS	AUG 12\03
10	All	BILL GILLIS	DEC 12\03
11	13	BILL GILLIS	JAN 14\04

INTRODUCTION

THE MUNICIPAL EMERGENCY RESPONSE PLAN OUTLINES HEREIN COMPRISES TWO PARTS. PART 1 IS THE BASIC PLAN; PART 2 THE INDIVIDUAL PLANS, PROVIDES DETAILED PLANS FOR THE VARIOUS DEPARTMENTS AND AGENCIES INVOLVED IN THE EMERGENCY PREPAREDNESS OPERATION.

THIS PLAN WAS PREPARED IN CONJUNCTION WITH THE PROVINCIAL EMERGENCY MEASURES ORGANIZATION. ALL APPOINTED AND ELECTED MUNICIPAL OFFICIALS AND EMPLOYEES INVOLVED IN THE PLAN MUST BE AWARE OF, AND BE PREPARED TO CARRY OUT THEIR RESPONSIBILITIES AND DUTIES DURING AN EMERGENCY SITUATION. THE PLANS SUCCESS AND EFFECTIVENESS DEPENDS ON THEIR COMMITMENT.

FEDERAL, PROVINCIAL AND VOLUNTEER AGENCIES HAVING A ROLE IN THE PLAN MUST BE PREPARED TO MEET THEIR RESPONSIBILITIES, ALSO MUST BE KEPT INFORMED OF ANY PLAN REVISIONS.

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1. GENERAL

THE MUNICIPALITY OF THE COUNTY OF INVERNESS HAS A RESPONSIBILITY TO PLAN FOR EMERGENCIES WHICH MAY ENDANGER THE HEALTH AND WELFARE OF PEOPLE OR THE SECURITY OF THE ENVIRONMENT AND PROPERTY.

2. AIM

THIS PLAN DESIGNATES RESPONSIBILITIES AND IMMEDIATE ACTIONS TO BE TAKEN BY KEY RESPONDERS IN THE EVENT OF AN EMERGENCY. THIS WILL HELP ENSURE A QUICK, COORDINATED RESPONSE SO AS TO MINIMIZE THE EFFECTS OF THE EMERGENCY.

AUTHORITY

THE AUTHORITY OF THIS PLAN IS FOUND UNDER THE PROVINCIAL
EMERGENCY MEASURES ACT DATED NOVEMBER 1990.

THE MUNICIPALITY OF THE COUNTY OF INVERNESS BY-LAW

NUMBER: 32

DATED : NOVEMBER 6 1986

HAZARD ANALYSIS

THE FOLLOWING DISASTERS HAVE BEEN IDENTIFIED AS HAZARDS WHICH COULD POTENTIALLY AFFECT THE MUNICIPALITY OF THE COUNTY OF INVERNESS.

1. **FOREST FIRES-** THE MUNICIPALITY OF THE COUNTY OF INVERNESS IS LARGE AND CONTAINS MANY ACRES OF WOOD LAND MAKING IT SUSCEPTIBLE TO FOREST FIRES. SPECIFIC TIME OR LOCATION CANNOT BE IDENTIFIED; HOWEVER, THE FOREST FIRE INDEX PUBLISHED BY NATURAL RESOURCES PROVIDES AN INDICATION OF THE LIKELIHOOD OF FIRES. DAMAGE CAN VARY FROM LIMITED TO WIDESPREAD.
2. **CHEMICAL CONTAMINATION/SPILL OF DANGEROUS GOODS-** HAZARDOUS MATERIALS ARE COMMONLY TRANSPORTED THROUGH THE MUNICIPALITY. THEY ARE ALSO STORED AT SEVERAL SITES WITHIN THE MUNICIPALITY. THIS HAZARD IS VERY UNPREDICTABLE, DURATION OF INCIDENT AND SCOPE OF DAMAGE CAN VARY.
3. **FREEZING RAIN STORM-** THIS HAZARD IS HIGHLY PREDICTABLE AND GENERALLY SHORT IN NATURE. SCOPE OF DANGER IS USUALLY LIMITED TO POWER OUTAGES AND TRANSPORTATION PROBLEMS.
4. **MAJOR INDUSTRIAL EXPLOSION-** EXPLOSIONS ARE HIGHLY UNPREDICTABLE AND ARE NORMALLY OF SHORT DURATION. DAMAGE CAN VARY AT THE SITE.
5. **AUTOMOBILE WRECK-** AUTOMOBILE WRECKS ARE UNPREDICTABLE AND DAMAGE DEPENDS UPON THE NUMBER OF VEHICLES INVOLVED. ACCIDENTS INVOLVING SCHOOL BUSES ARE A SPECIAL CONCERN.
6. **OIL SPILLS-** NOW THAT THERE IS AN OIL DISTRIBUTION CENTRE OPENED IN POINT TUPPER WILL MEAN INCREASED OIL SHIPMENTS BY WATER INCREASING THE POTENTIAL FOR OIL SPILLS. OIL SPILLS ARE UNPREDICTABLE AND DAMAGE IS USUALLY WIDESPREAD.
7. **GAS LEAKS-** NOW THAT GAS LINES ARE CROSSING THE STRAIT OF CANSO. THERE IS A POSSIBILITY OF GAS LEAKS AND EXPLOSIONS, DAMAGE IS UNPREDICTABLE.

1. EMERGENCY MEASURES ORGANIZATION

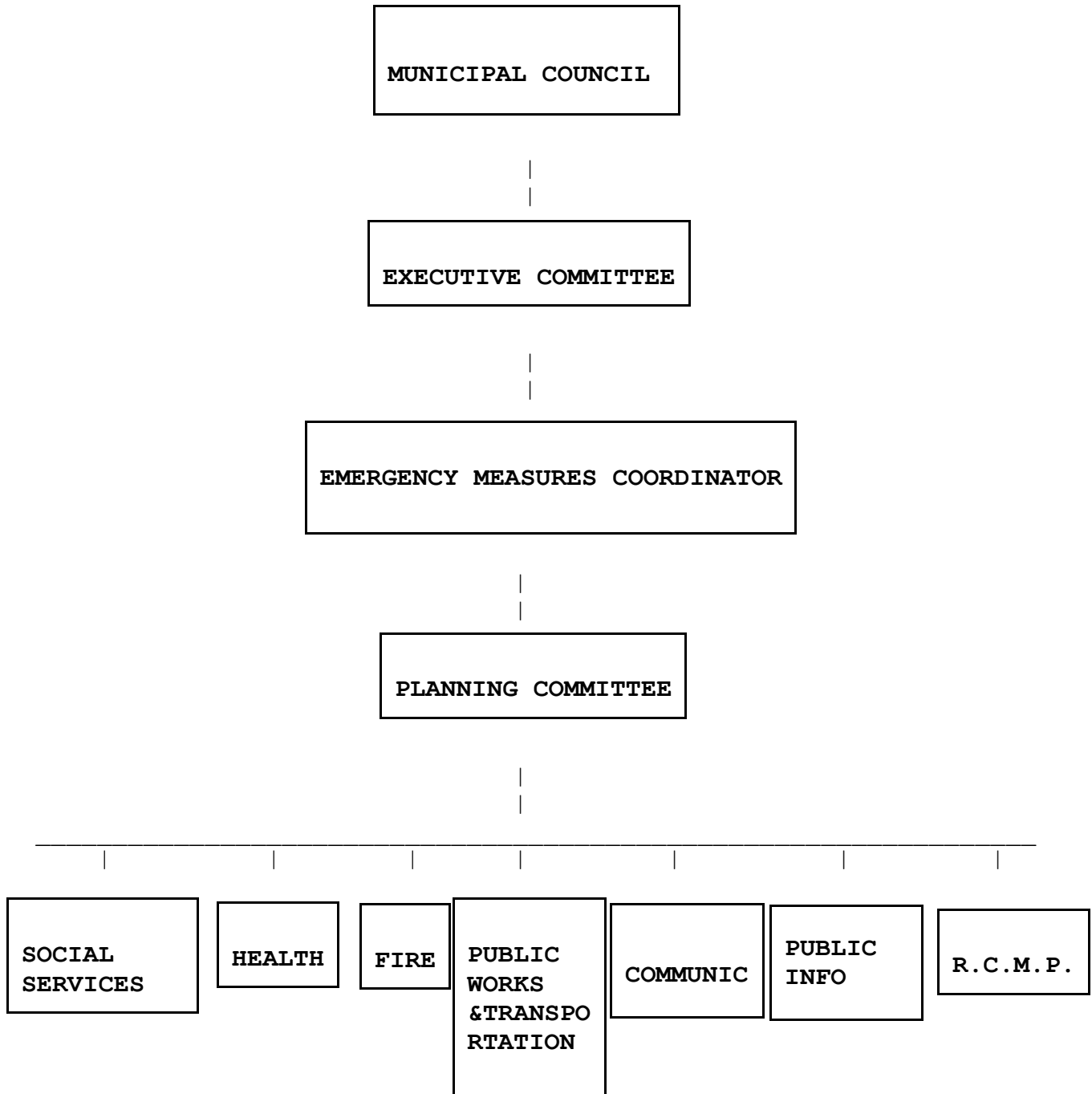
THE EMERGENCY MEASURES ORGANIZATION OF THE MUNICIPALITY OF THE COUNTY OF INVERNESS IS COMPRISED OF AN EXECUTIVE COMMITTEE WHICH IS THE WARDEN AND FIVE COUNCILLORS AND A PLANNING COMMITTEE.

THE PLANNING COMMITTEE IS COMPRISED OF A REPRESENTATIVE FROM

CLERKS OFFICE
DEPARTMENT OF HEALTH
SOCIAL SERVICES
PUBLIC WORKS (INCLUDING TRANSPORTATION)
R.C.M.P.
VOLUNTEER FIRE DEPARTMENTS
GROUND SEARCH AND RESCUE TEAMS
BUILDING INSPECTOR

THE COMMITTEE IS CHAIRED BY THE EMERGENCY MEASURES COORDINATOR AS APPOINTED BY COUNCIL.

ORGANIZATIONAL CHART



1. **EMERGENCY OPERATIONS CENTRE**

IF A DISASTER OCCURS IN THE MUNICIPALITY, AN EMERGENCY OPERATIONS CENTRE WILL BE LOCATED IN THE COURT HOUSE, PORT HOOD OR IN A FIRE HALL OF THE AREA OF THE DISASTER DEPENDING OF THE NATURE OF THE DISASTER. THE LOCATION WILL BE COMMUNICATED TO THE EMERGENCY MEASURES CONTROL GROUP BY THE EMERGENCY MEASURES COORDINATOR AFTER CONSULTING WITH THE R.C.M.P. AND THE FIRE CHIEF OF THE DEPARTMENT IN THE AREA OF THE DISASTER.

2. **EMERGENCY CONTROL GROUP**

THE FOLLOWING PEOPLE WILL FORM THE EMERGENCY CONTROL GROUP WHICH WILL REPORT TO THE EMERGENCY OPERATIONS CENTRE TO COORDINATE THE RESPONSE TO THE DISASTER.

- | | |
|---|---|
| HEALTH: | DESIGNATED PUBLIC HEALTH NURSE OR ALTERNATE. |
| SOCIAL SERVICES: | DIRECTOR OF SOCIAL SERVICES OR ALTERNATE. |
| PUBLIC WORKS:
(TRANSPORTATION) | DIRECTOR OF PUBLIC WORKS OR ALTERNATE. |
| R.C.M.P. | NCO OF DETACHMENT WITHIN THE DISASTER AREA OR ALTERNATE. |
| FIRE: | FIRE CHIEF OF DEPARTMENT WITHIN DISASTER AREA OR ALTERNATE. |
| COMMUNICATIONS: | SEARCH AND RESCUE IN DISASTER AREA OR ALTERNATE. |
| PUBLIC INFORMATION OFFICER | OR ALTERNATE: |

IN CASE WHERE THE DISASTER OVERLAPS AREAS INVOLVING MORE THAN ONE R.C.M.P. DETACHMENT, THE MOST SENIOR OFFICER WILL REPORT TO THE EOC.

IF THE DISASTER OVERLAPS FIRE JURISDICTIONS, THE FIRE CHIEF OF THE LEAST EFFECTED FIRE DEPARTMENT WILL REPORT TO THE EOC.

THE CHIEF EXECUTIVE OFFICER (CLERK) SHALL COORDINATE THE ACTIVITIES OF THE CONTROL GROUP IN THE EMERGENCY OPERATIONS CENTRE.

THE WARDEN AND COUNCIL SHALL HAVE SPACE ADJACENT TO THE EMERGENCY OPERATIONS CENTRE WHERE THEY MAY BE ASKED TO MAKE ADMINISTRATIVE DECISIONS.

3. **ALERTING**

THE FIRST RESPONDERS ON THE SCENE SHALL ASSESS THE SITUATION AND DETERMINE IF IT CAN BE HANDLED WITH THEIR RESOURCES, THEY WILL CONTACT THE EMERGENCY MEASURES COORDINATOR AND CONVEY ALL INFORMATION AT THEIR DISPOSAL.

THE EMERGENCY MEASURES COORDINATOR MAY ACTIVATE THE EMERGENCY PLAN.

THE EMERGENCY MEASURES COORDINATOR WILL CONTACT ALL MEMBERS OF THE EMERGENCY OPERATIONS CONTROL GROUP AND THE WARDEN TO BRIEF THEM OF THE SITUATION

PARTIAL ALERT-IF THE SITUATION REQUIRES THE SERVICES OF ONLY CERTAIN GROUPS, THE EMERGENCY MEASURES COORDINATOR WILL CONTACT THE PEOPLE AND THEY WILL IMMEDIATELY REPORT TO THE EMERGENCY OPERATIONS CENTRE AND ACTIVATE THEIR EMERGENCY PLAN.

FULL ALERT- ALL MEMBERS OF THE EMERGENCY CONTROL GROUP WILL BE REQUESTED TO ACTIVATE THEIR EMERGENCY PLANS AND REPORT TO THE EMERGENCY OPERATIONS CENTRE

IF THE EMERGENCY OPERATIONS CONTROL GROUP FEEL THE SITUATION IS BEYOND THE MUNICIPALITY'S RESOURCES, THEY MAY ADVISE THE WARDEN THAT A STATE OF LOCAL EMERGENCY SHOULD BE DECLARED.

IF THE EMERGENCY MEASURES COORDINATOR CAN NOT BE REACHED, THE MOST SENIOR R.C.M.P. OFFICER OR HIS/HER ALTERNATE SHALL ACTIVATE THE EMERGENCY PLAN AND ALERT THE CONTROL GROUP.

IF R.C.M.P. ARE NOT AT THE SCENE, SENIOR FIRE OR MUNICIPAL ADMINISTRATION MAY ACTIVATE THIS PLAN.

4. **SITE MANAGEMENT**

THE FIRST R.C.M.P. OFFICER ON THE SCENE WILL ACT AS THE TEMPORARY EMERGENCY SITE MANAGER UNTIL THE EMERGENCY OPERATIONS CONTROL GROUP DESIGNATES A SITE MANAGER. THE EMERGENCY SITE MANAGER WILL BE SELECTED ON THE BASIS OF WHO IS MOST LIKELY TO HAVE THE GREATEST INVOLVEMENT OR LEGAL RESPONSIBILITY IN HANDLING THE SITUATION.

ALERTING SYSTEM

EMERGENCY MEASURES COORDINATOR

BILL GILLIS 902-787-3504 (WORK)
 902-258-2899 (HOME)
 902-258-5272 (CELL)

ALTERNATE EMC'S BRAD PARKS 902-625-2220 (WORK)
 902-625-3999 (HOME)
 902-227-5466 (CELL)
 DONALD FORTUNE 902-235-2065 (HOME)

---FIRE

CHIEF OR DEPUTY CHIEF IN DISASTER AREA

---HEALTH

ROBERT PROCTER 902-565-6983 (WORK)
 902-863-8242 (HOME)

---ALTERNATE

JANET MACDONALD 902-863-7357 (WORK)
 902-578-4629 (HOME)

---PUBLIC WORKS

JOE O'CONNOR 902-787-3502 (WORK)
 902-258-3250 (HOME)

---ALTERNATE

ELLEN MURPHY 902-787-3503 (WORK)
 902-787-2779 (HOME)

---R.C.M.P.

INVERNESS 902-258-2213
 CHETICAMP 902-224-2050
 WAYCOBAH 902-756-3371
 PORT HAWKESBURY 902-625-2220
 EMERGENCY **911**

---SOCIAL SERVICES

902-787-4001 (WORK)
 (HOME)

---ALTERNATE

JENNY BATHERSON 902-787-4002 (WORK)
 902-787-2799 (HOME)

---COMMUNICATIONS

SEARCH AND RESCUE
 CHETICAMP
 GIL AUCOIN 902-224-1759 (HOME)

---ALTERNATE

LEO LEFORT 902-224-2247 (HOME)

---INVERNESS

DAVID MILLER 902-258-2111 (HOME)

---ALTERNATE

ROLAND INGRAHAM 902-235-2951 (HOME)

---STRAIT AREA

TERRY TERRIO 902-535-2374 (HOME)

---ALTERNATE

JOHN DELOREY 902-535-2032 (WORK)
 902-232-2350 (HOME)

---PUBLIC INFORMATION OFFICER

DONALD FORTUNE 902-235-2065 (HOME)

FIRE CHIEFS

MURRAY PATTINGALE	PLEASANT BAY	902-224-1239 (H)
TOMMY CHAISSON	CHETICAMP	902-224-2868 (H)
		902-224-2016 (W)
CLOVIS CHAISSON	LEMOINE	902-224-2695 (H)
GERARD MACFARLANE	MARGAREE FORKS	902-235-2418 (H)
DONALD INGRAHAM	N.E. MARGAREE	902-248-2372 (H)
MICHAEL GILLIS	LAKE AINSLIE	902-258-2929 (W)
		902-756-2790 (H)
MICHAEL MACISAAC	INVERNESS	902-258-3699 (H)
FRANCIS MACEACHERN	MABOU	902-945-2199 (H)
DONALD F. BEATON	PORT HOOD	902-787-2845 (H)
JAMES MACISAAC	JUDIQUÉ	902-787-2239 (H)
IAN MACKINNON	PORT HASTINGS	902-625-2303 (H)
ROBERT MACEACHERN	WEST BAY RD.	902-625-1601 (H)
ANDREW MACLELLAN	BLUES MILLS	902-756-2511 (H)
JOHN KING	VALLEY MILLS	902-756-2215 (H)
GREG MUNRO	WHYCOCOMAGH	902-756-3352 (H)

DEPUTY FIRE CHIEFS

LAWERANCE PATTENGALE	PLEASANT BAY	902-224-2389 (H)
ERIC LEBLANC	CHETICAMP	902-224-2803 (H)
PHILLIP AUCOIN	LEMOINE	902-224-1862 (H)
SANDY DOUCET	MARGAREE FORKS	902-235-2038 (H)
KEVIN MACMILLAN	N.E. MARGAREE	902-248-2442 (H)
DAVID MACLEAN	LAKE AINSLIE	902-258-3236 (H)
IAN POIRIER	INVERNESS	902-258-3213 (H)
SCOTT CAMPBELL	INVERNESS	902-258-2932 (H)
WILLIAM COX	MABOU	902-945-2556 (H)
CAMERON MACDONALD	PORT HOOD	902-787-3042 (H)
JACK BRIDEAU	JUDIQUE	902-787-2892 (H)
ASHLEY MACLEOD	PORT HASTINGS	902-625-1691 (H)
ROBERT NOSEWORTHY	WEST BAY	902-625-2330 (H)
GLEN GILLIS	BLUES MILLS	902-756-9089 (H)
CORY P. MACLEAN	VALLEY MILLS	902-756-3128 (H)
JAMIE SUTHERLAND	WHYCOCOMAGH	902-756-2426 (H)

VOLUNTEER FIRE DEPARTMENTS HALL

PLEASANT BAY FIRE HALL	902-224-3834
CHETICAMP FIRE HALL	902-224-2211
LEMOINE FIRE HALL	902-224-3030
MARGAREE FORKS FIRE HALL	902-248-2952
BELLE COTE FIRE HALL	902-235-2697
N.E. MARGAREE FIRE HALL	902-248-2754
LAKE AINSLIE FIRE HALL	902-258-2442
INVERNESS FIRE HALL	902-258-2668
MABOU FIRE HALL	902-945-2070
PORT HOOD FIRE HALL	902-787-3106
JUDIQUE FIRE HALL	902-787-3401
PORT HASTINGS FIRE HALL	902-625-2048
WEST BAY ROAD FIRE HALL	902-625-1796
BLUES MILLS FIRE HALL	902-756-2037
VALLEY MILLS FIRE HALL	902-756-2232
WHYCOCOMAGH FIRE HALL	902-756-2069

PART 2

R.C.M.P.

RESPONSIBILITIES

- * FIRST OFFICER ON SCENE ALERT HOSPITALS, AMBULANCES AND MEDICAL AID
- * CROWD CONTROL
- * ESTABLISH AND MAINTAIN PERIMETER AROUND DISASTER SITE
- * CONTROL FLOW OF TRAFFIC
- * CONDUCT EVACUATION
- * PROVIDE SECURITY OF EVACUATED SITE
- * IF ANY DEATHS, ALERT CORONER AND ASSIST IN ESTABLISHING TEMPORARY MORGUE, IF NEEDED
- * ENSURE DANGEROUS GOODS AGENCIES NOTIFIED

IMMEDIATE ACTIONS

1. THE RCMP HAVE AN ALERTING SYSTEM DEFINED IN THEIR EMERGENCY PLAN. THIS PLAN ALSO INDICATES IMMEDIATE ACTION WHICH THIS PLAN SHALL NOT INTERFERE WITH.
2. NCO OF DETACHMENT WITHIN DISASTER SITE (MOST SENIOR OFFICER IF DISASTER INVOLVES MORE THAN ONE DETACHMENT) WILL REPORT TO THE EMERGENCY OPERATIONS CENTRE.
3. COORDINATE RCMP EMERGENCY ACTIVITIES.

SOCIAL SERVICES - DIRECTOR OR ALTERNATE

RESPONSIBILITIES

- * EMERGENCY FEEDING (EVACUEES/EMERGENCY VOLUNTEER WORKERS)
- * EMERGENCY LODGING OF EVACUEES
- * EMERGENCY CLOTHING
- * REGISTRATION AND INQUIRY SERVICES
- * PERSONAL SERVICES SUCH AS CLERGY AND SOCIAL WORKERS
- * COORDINATE RESPONSE OF VOLUNTEER ORGANIZATIONS DIRECTLY INVOLVED WITH SOCIAL SERVICES

IMMEDIATE ACTION

1. START EMERGENCY ALERTING SYSTEM
2. REPORT TO THE EMERGENCY OPERATIONS CENTRE
3. COORDINATE EMERGENCY ACTIVITIES

PUBLIC WORKS/TRANSPORTATION - DIRECTOR OR ALTERNATE

RESPONSIBILITIES

- * PROVIDE MUNICIPAL EQUIPMENT
- * PROVIDE LIST OF PRIVATE CONTRACTORS EQUIPMENT AND SUPPLIES
- * ENSURE WATER SUPPLY IN SERVICED AREAS
- * CLEAN UP AND REMOVAL OF DEBRIS
- * ALTERNATE SUPPLIES OF POTABLE WATER IF NEEDED
- * BARRICADES AND FLASHERS
- * LIAISON WITH NOVA SCOTIA POWER/MARITIME TEL AND TEL
- * PROVIDE TRANSPORTATION, AS REQUIRED
- * PROVIDE LIST OF VEHICLES WHICH CAN BE USED FOR TRANSPORTATION OF PERSONNEL
- * PROVIDE TRANSPORTATION FOR EVACUEES, SPECIAL CARE PERSONS AND CASUALTIES, IF NEEDED

IMMEDIATE ACTION

1. START EMERGENCY ALERTING SYSTEM
2. REPORT TO THE EMERGENCY OPERATIONS CENTRE
3. COORDINATE EMERGENCY ACTIVITIES FOR PUBLIC WORKS AND TRANSPORTATION

HEALTH - PUBLIC HEALTH NURSE DESIGNATED OR ALTERNATE

RESPONSIBILITIES

- * PROVIDE INFORMATION ON ANY HEALTH HAZARD WHICH SHOULD BE PASSED ON TO THE PEOPLE
- * OVERSEE WATER QUALITY CHECKS
- * COORDINATE FIRST AID ON THE SCENE
- * COORDINATE COLLECTION AND DISTRIBUTION OF CASUALTIES TO HOSPITALS
- * COORDINATE AMBULANCES, REAL AND IMPROVISED
- * PROVIDE LIST OF HOSPITALS, DOCTORS, NURSES, EQUIPMENT AND AMBULANCES
- * REMAIN IN CONTACT WITH HOSPITALS

IMMEDIATE ACTION

1. START EMERGENCY ALERTING SYSTEM
2. REPORT TO THE EMERGENCY OPERATIONS CENTRE
3. COORDINATE EMERGENCY HEALTH ACTIVITIES

FIRE DEPARTMENT CHIEF OR ALTERNATE

RESPONSIBILITIES

- * FIRE FIGHTING
- * RESCUE FROM BUILDING AND WRECKAGE
- * PROVIDING PROTECTIVE ACTION IN OIL AND CHEMICAL SPILLS
- * PROVIDING ASSISTANCE TO OTHER SERVICES
- * PROVIDING WATER FOR EMERGENCY PURPOSE

IMMEDIATE ACTION

1. FOLLOW NORMAL PROCEDURE AS FOR ANY CONVENTIONAL ALARM
2. IN THE CASE OF AN OIL OR CHEMICAL SPILL, CALL THE APPROPRIATE AGENCIES AND TAKE APPROPRIATE ACTION UNTIL CREW ARRIVES

COMMUNICATIONS

THE PRESIDENT OR ALTERNATE WILL REPORT TO THE EMERGENCY OPERATIONS CENTRE WITH THEIR VAN AND LINK UP WITH THE PROPER AGENCIES (EMO, FIRE DEPARTMENT, bSHUBIE RADIO, CB RADIO'S AND/OR HAM RADIO'S)

IMMEDIATE ACTION

1. START EMERGENCY ALERTING SYSTEM
2. REPORT TO THE EMERGENCY OPERATIONS CENTRE
3. COORDINATE COMMUNICATIONS SYSTEM

PUBLIC INFORMATION OFFICER

WILL BE RESPONSIBLE FOR ALL MEDIA RELEASES (TV, RADIO AND PRESS) AND ANY PUBLIC REQUESTING INFORMATION

DECLARATION OF AGREEMENT

EMERGENCY RESPONSE PLAN

FOR THE

MUNICIPALITY OF THE COUNTY OF INVERNESS

APPROVED BY EXECUTIVE COMMITTEE (EMO)

CHAIRMAN

DATE

APPROVED BY COUNCIL

CLERK

DATE
