

Before (5 minutes)

- Read through the relevant lesson material.
- Look up key words in the textbook index or glossary.
- Have a look at revision or study sites.
- Check what comments your teacher made about your last homework.

Do the homework

Take a break, but *don't* put it away.

After (5 minutes)

Read through your work, looking for ways that you can make it better.

- Fill in gaps or half-completed questions.
- Add more detail in explanations.
- Use correct key words or important vocabulary.
- Check spelling, punctuation and grammar.
- Read long answers aloud to see if they make sense.
- Check mathematical working is clearly shown.
- Add units, round answers if necessary.
- Check you've followed presentation guidelines.

If you still have large gaps, write down how you've tried to figure it out.

When you've finished write down the changes you made. Leave this visible for next time you're doing homework.