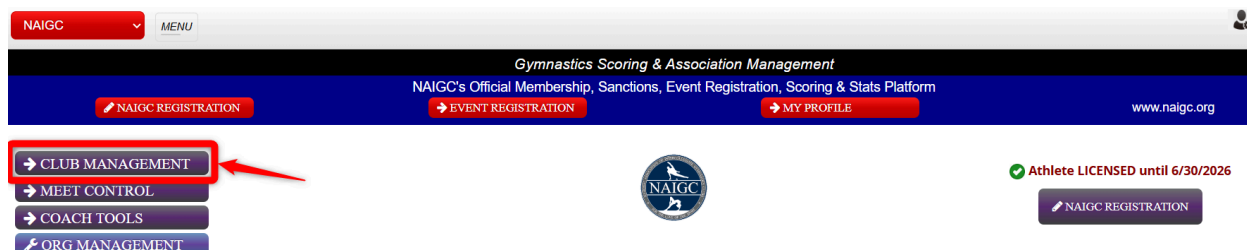




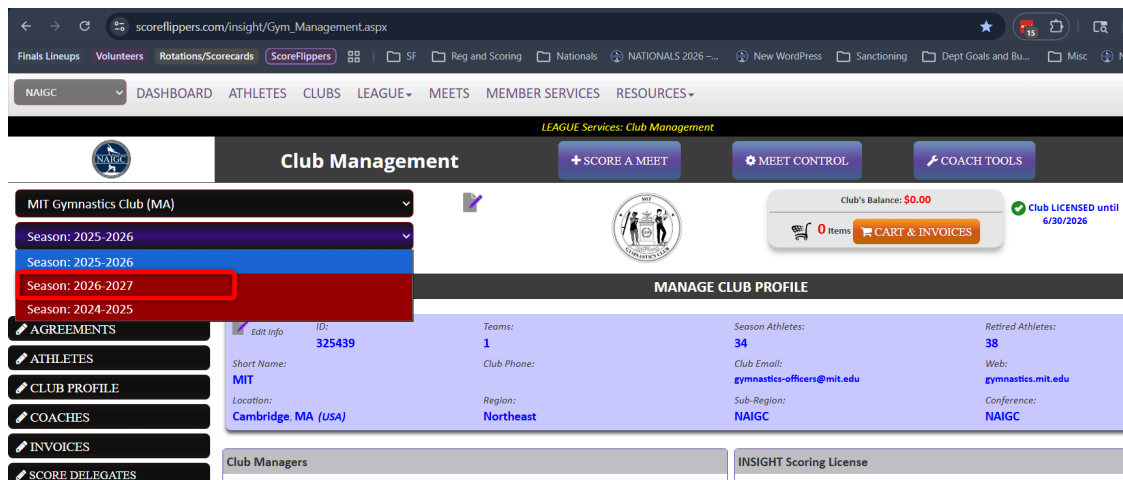
Purchasing Club Membership on Scoreflippers

The purpose of this guide is to demonstrate how to purchase your club membership for the year and update any relevant information for your club in Scoreflippers. **Only Club Managers can update club information.** If you need to be added as a manager for your club, please email info@naigc.org.

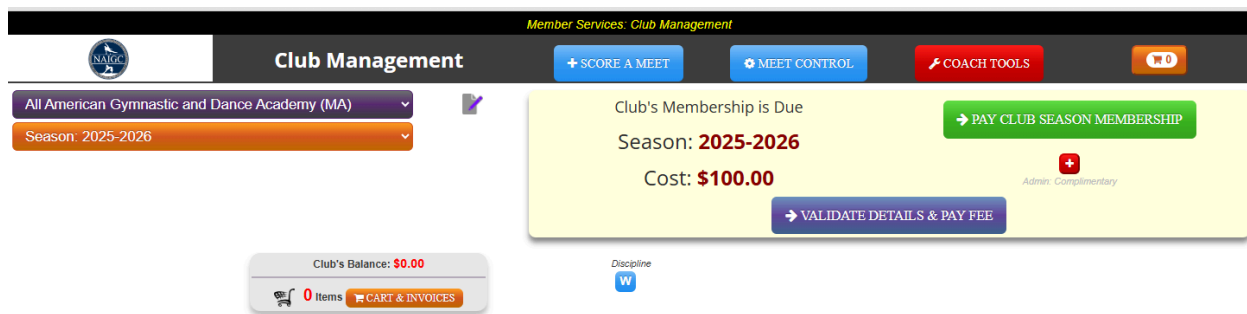
Step One: Navigate to the link below: <https://scoreflippers.com/INSIGHT/> and login using your credentials, this should bring you to your dashboard and you should see a “Club Management” button, click this to proceed.



Step Two: Click the drop down menu on the left and navigate to the club you are responsible for. Next, select the correct season from the dropdown.



After selecting the appropriate club and season, click the “VALIDATE DETAILS & PAY FEE” button to proceed.





Step Three: On this screen with information for your club, please update the information to the best of your ability and include any other information such as practice schedule in the additional information section at the bottom. Please click the “CONFIRM CLUB DETAILS BUTTON” when you are ready to proceed

Club Details:

Phone:

Club Email:

Website:

Facebook:

Instagram:

SnapChat:

TikTok:

X:

YouTube:

W-Artistic
 M-Artistic

Disciplines Tumble & Trampoline

NGA-4x4

Acro & Tumble

1st Season Participating:

Additional Information:

NAIGC Options

University Affiliation:

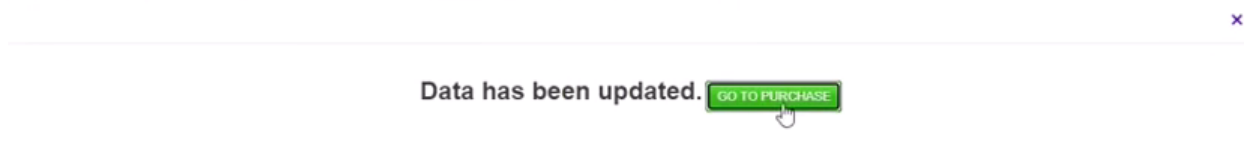
Coach(es) Available:

Allow Athlete's to put Registrations in Club's Cart:

Allow Individual Athlete Registration on EVENT GENIE:

- If your club generally pays for your members individual membership, check the box next to “Allow Athletes to Push Season Costs to Club Cart to be Paid”.
- If your club would like to allow individuals to register themselves for meets, check the box next to “Allow Individual Athlete Registration on MEET GENIE”.
- If you have not selected a discipline under “Discipline Offered”, you will not be able to register members for competitions in that discipline.
- Club contact information is public: <https://naigc.org/clubs/>

Step Four: A popup will appear confirming that you successfully updated your clubs information. Click “GO TO PURCHASE” to proceed.





Step Five: You will be taken to a screen to complete your purchase of the club membership as shown below. Click the “PURCHASE” button to proceed. This screen will also display past season purchases.

Pay Club Season Membership

Step #1 - Select Club

Alamance Club Gymnastics (NC)

Step #2 - Select Season

2024-2025	\$100.00	PURCHASE
2023-2024	\$100.00	Purchased

Step Six: You should be directed to the payment screen. You can select a previously used payment method or enter a new payment method at this time. Once your preferred payment method has been selected, click the “PROCESS PAYMENT” button to proceed. **Please do not click out of this screen until the payment has processed, and it redirects you to the next page.**

NAIGC
DASHBOARD
MEETS
LEAGUE-
CLUBS
ATHLETES
Path2Performance
MORE-

Pay Association Season Fee

[BACK TO LEAGUE SEASON FEES](#)

Club: Massachusetts Institute of Technology (MA)

Season: **2023-2024**

Fee: **\$100.00**

CC - Master ending in

By Paying, You are Agreeing to Follow the Rules Set by the Association. This includes having Proper Insurance for your club and Staff following Safe Sport Protocols. The Association remains the sole authority to revoke access at anytime without refund. You understand ScoreFlippers is not liable for the prices, scoring, rules of the association or access control to the association INSIGHT tools. You understand that the fees are governed by the League rules and are Non-Refundable.

PROCESS PAYMENT

MODIFY PAYMENT METHODS



Step Seven: You should be redirected to a page showing your invoice details. Please keep a copy of this for your records. Congratulations, you have successfully paid for your club's membership!

Association Season Fee Payment Success

Invoice Details:

Invoice # 12345

Invoice Total: **\$100.00**

Transaction ID: 123456789

Payment Type: **CC - Master ending in 1**

Notes: *League Season Club Fee*

Note: If you would like to edit your club information, you can do so by returning to your club management page (Step One) and clicking the pen/paper icon next to your clubs name:

Club Management [SCORE A MEET](#) [MEET CONTROL](#) [COACH TOOLS](#)

5280 Gymnastics (CO)

Season: 2024-2025

Club's Balance: **\$0.00** [1 Items](#) [CART & INVOICES](#) Club LICENSED until 6/30/2025 Discipline [W](#) [M](#) [T](#)

- AGREEMENTS
- ATHLETES
- CLUB INFO
- COACHES

MANAGE CLUB

	ID: 324340	Location: Wheat Ridge, CO (USA)	Short Name: 5280	Club Phone:	Club Email: goodtripnote@gmail.com	Web: http://www.5280gymnastics.com
	Region: West	Sub-Region: NAIGC	Conference: NAIGC	Teams: 1	Season Athletes: 15	Retired Athletes: 0