

# SoftNote ePoS Application

## User Guide

Version 2.0 2026



# The SoftNote Merchant System provides everything needed to run digital payments smoothly

## Merchants can:

- ✓ Mobile-ready
- ✓ 1% Fee instead of the usual 2%
- ✓ Full 360° account control

## Cashiers can:

- ✓ Process payments in seconds

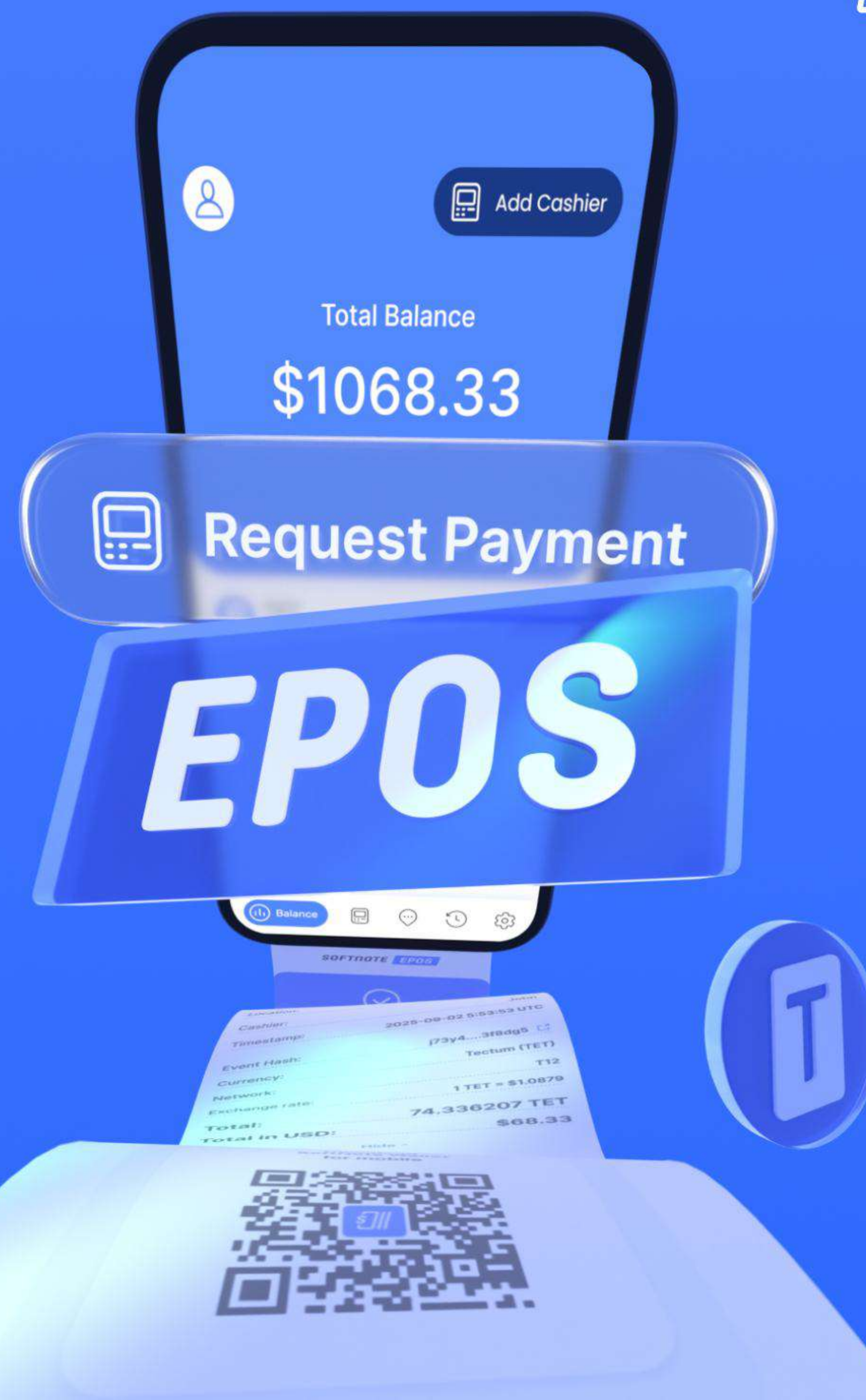
## Customers can:

- ✓ Complete transactions by simply scanning a QR-code

Click on the website names at the bottom of the slide to visit the websites.

[softnotepay.com](https://softnotepay.com) ↗

[softnote.com](https://softnote.com) ↗



# About SoftNote ePoS

The SoftNote ePoS allows businesses to accept cryptocurrency payments easily, securely and instantly.

Accept cryptocurrency anywhere in the world. All you need is a smartphone and internet access.

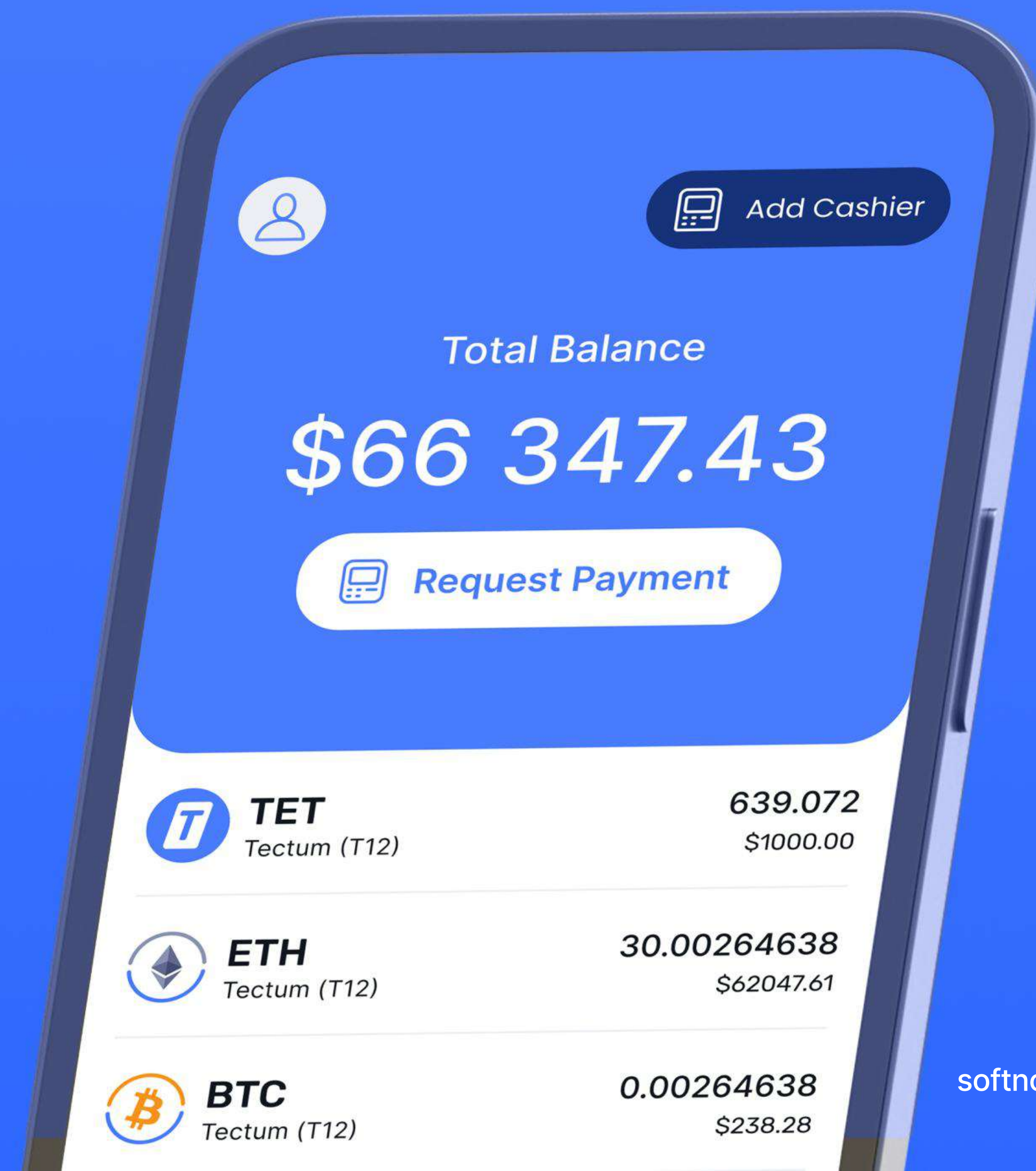
## For customers and SoftNote Wallet users:

⚡ Payments are instant and free of charge

## For merchants:

📊 We charge a **1% withdrawal fee**, which is below the market average

Up to 3.5M transactions per second



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# Setting Up

You can operate as a company owner  
or as a cashier

## ePoS Features: Role Selection

You can log in as:



### Company Owner

**Permissions:** management of the business structure, branches and staff.

**Finances:** balance management, detailed analytics, and withdrawals.

**Payments:** seamless, unlimited transactions.



### Cashier

**Features:** processing of payments.

**Account access:** use of the system strictly in accordance with the login details provided by the account holder.

**Restrictions:** no access to the company's overall balance or profile settings.

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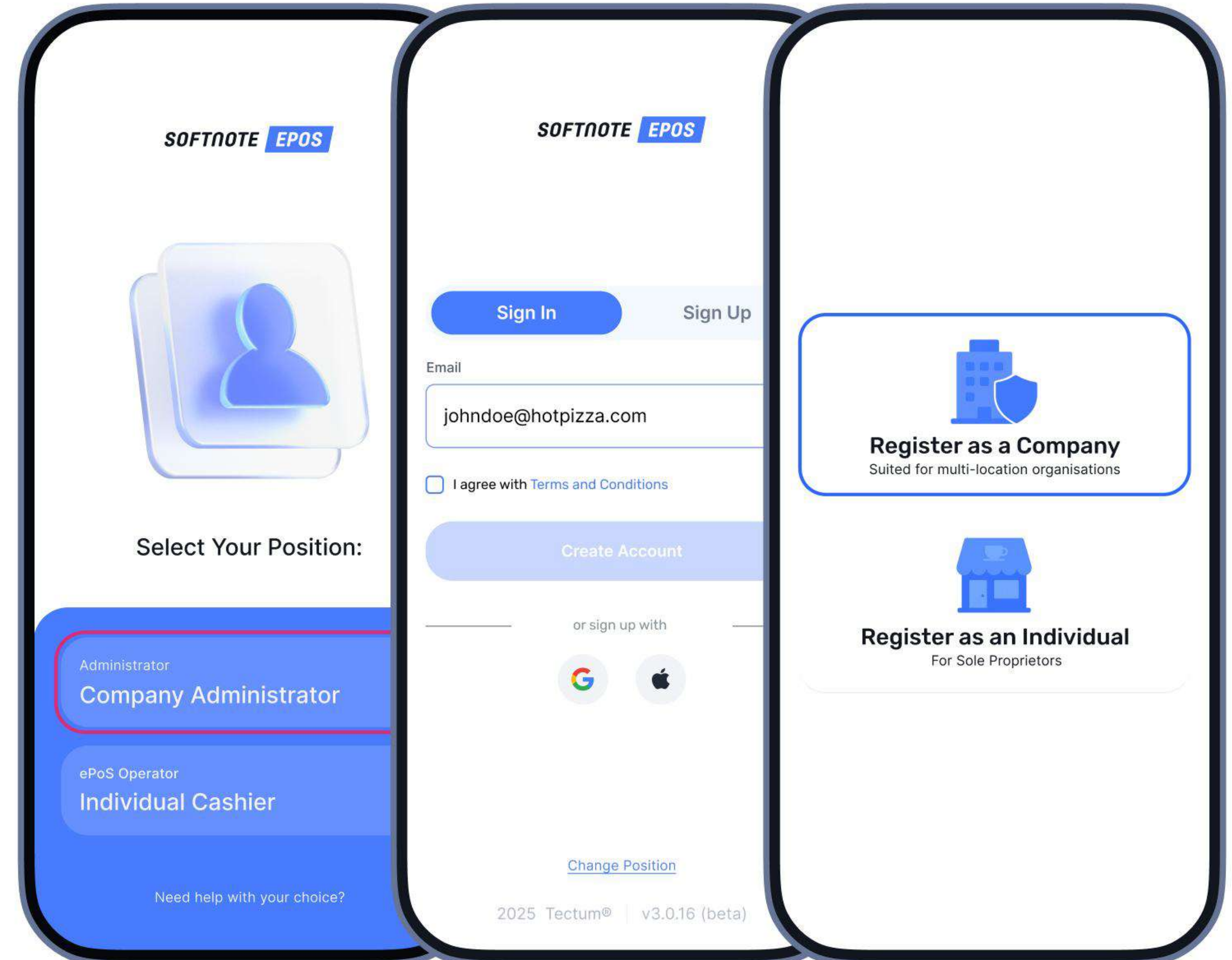
The “company owner” role also has a full access to the “cashier’s” features.

## Logging in as a Company Owner

- 1 When you launch the app for the **first time**, select the option to log in as “Company Administrator”.
- 1 Enter your credentials.
- 2 Select your business type:
  - Register as a Company
  - Register as an Individual
- 3 After confirming, you’ll be taken to the company dashboard.

When you create an ePoS account, a SoftNote Wallet is automatically created.

[softnotepay.com](https://softnotepay.com) ↗

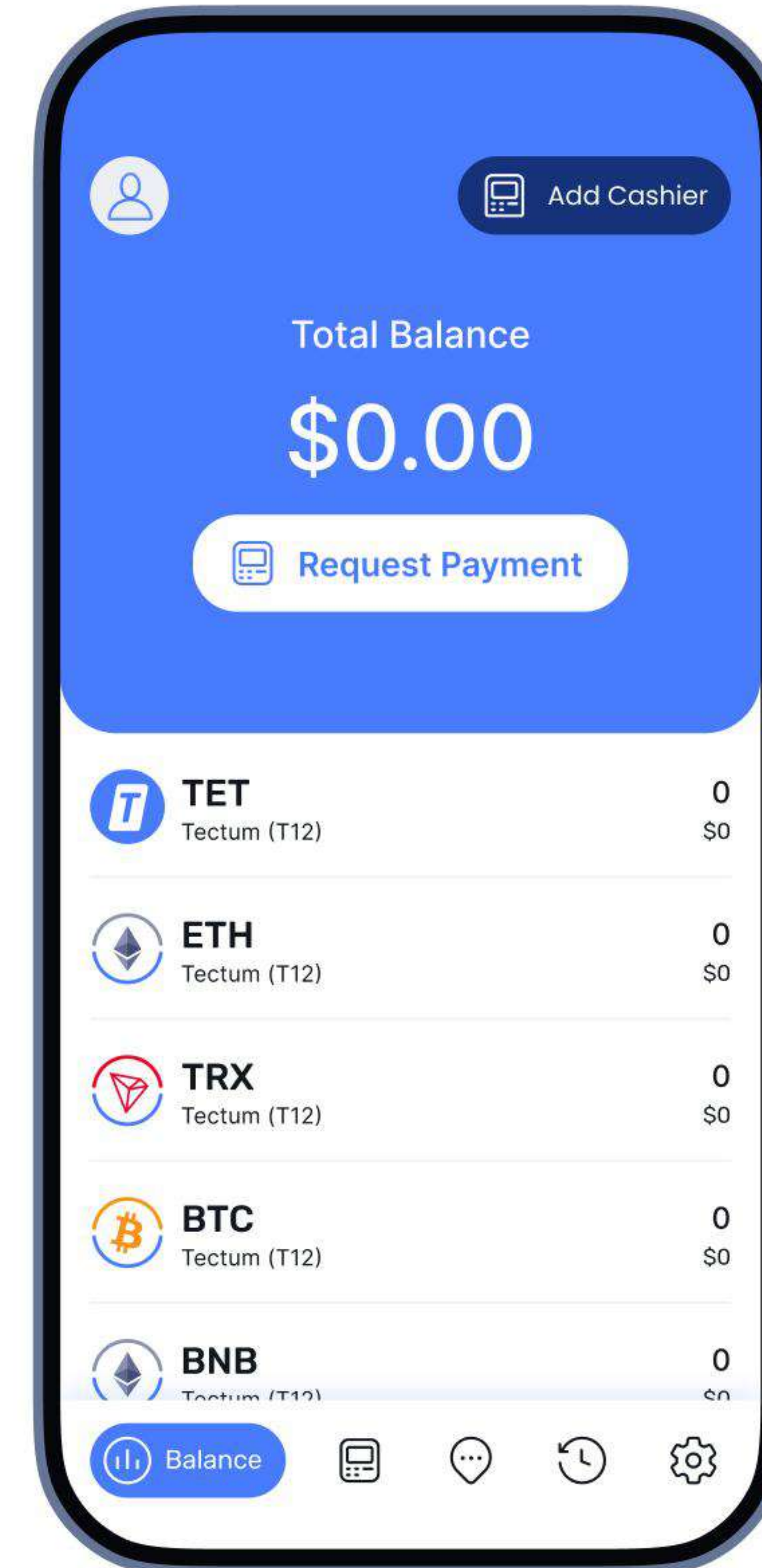


# Company Dashboard

The main dashboard allows you to manage your business.

Here you can:

- ✓ View your total balance;
- ✓ Withdraw funds to your SoftNote account or an external crypto wallet; (only company owners)
- ✓ Request payments directly from customers;
- ✓ Manage cashiers and locations; (only company owners)
- ✓ View sales history and statistics.

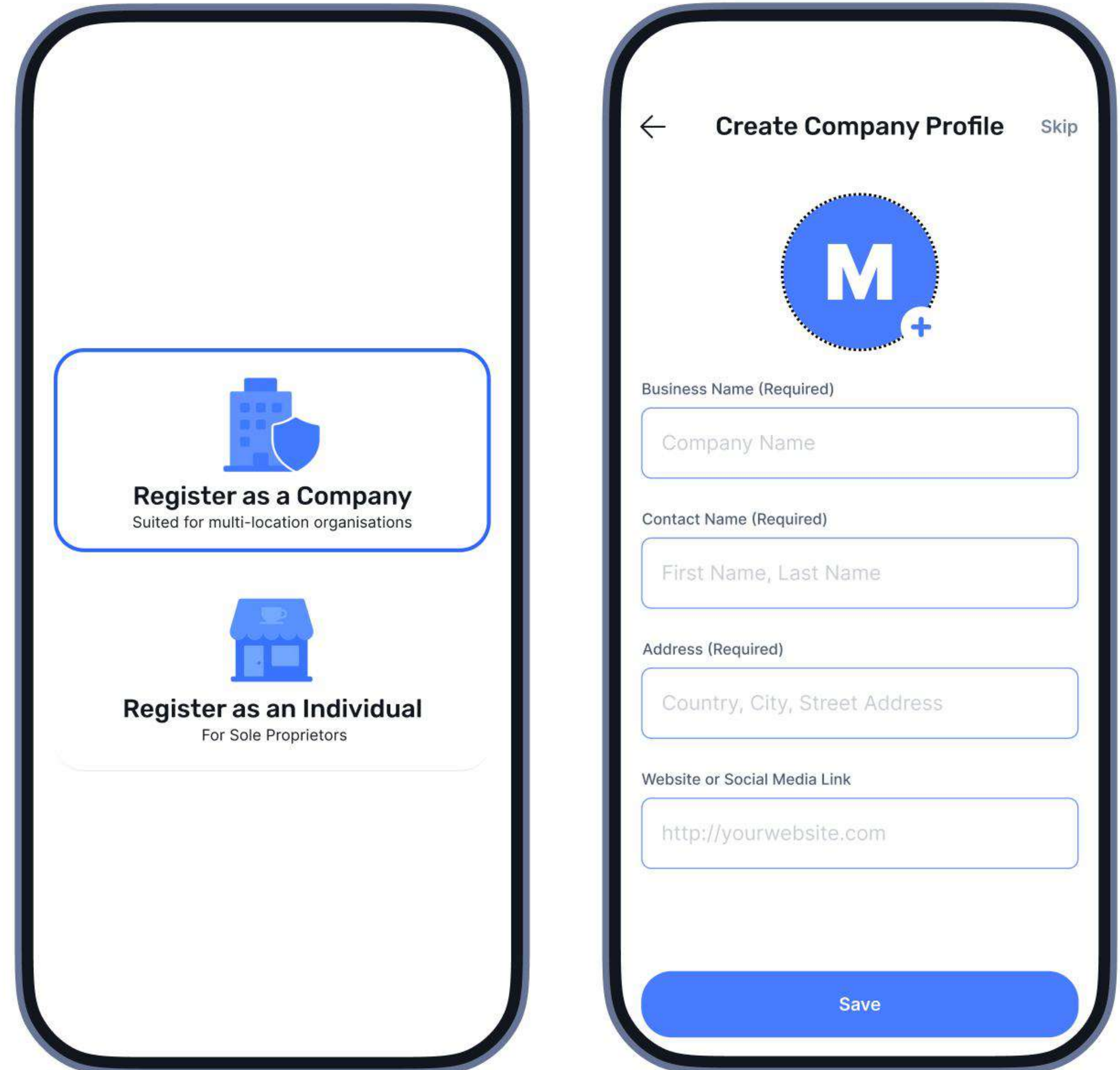


## Register as a Company

To register as a company, you need to create a company profile. Fill in the required fields to continue setting up your business.

You can skip this step and edit your details later in Settings → Edit Profile.

Only a "company" option allows to create and manage cashiers and locations.



The image displays two mobile app screens for the Softnote EPOS system. The left screen shows the registration options: "Register as a Company" (highlighted with a blue border and a building icon) and "Register as an Individual" (with a shop icon). The right screen shows the "Create Company Profile" form, which includes a back arrow, a "Skip" link, a profile picture placeholder with a blue circle and white 'M', and four required fields: "Business Name (Required)", "Contact Name (Required)", "Address (Required)", and "Website or Social Media Link". A blue "Save" button is at the bottom.

← Create Company Profile Skip



Business Name (Required)

Company Name

Contact Name (Required)

First Name, Last Name

Address (Required)

Country, City, Street Address

Website or Social Media Link

http://yourwebsite.com

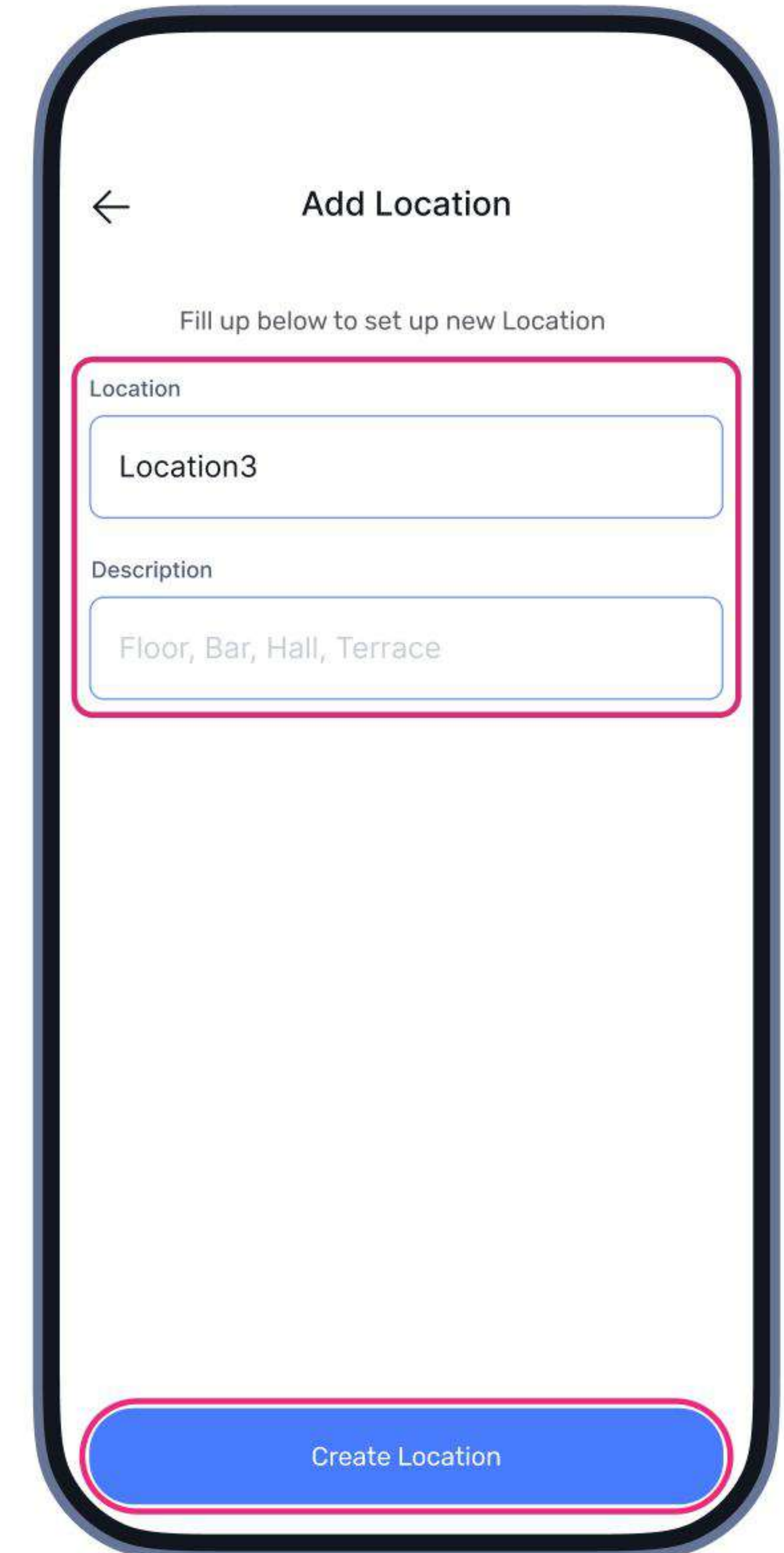
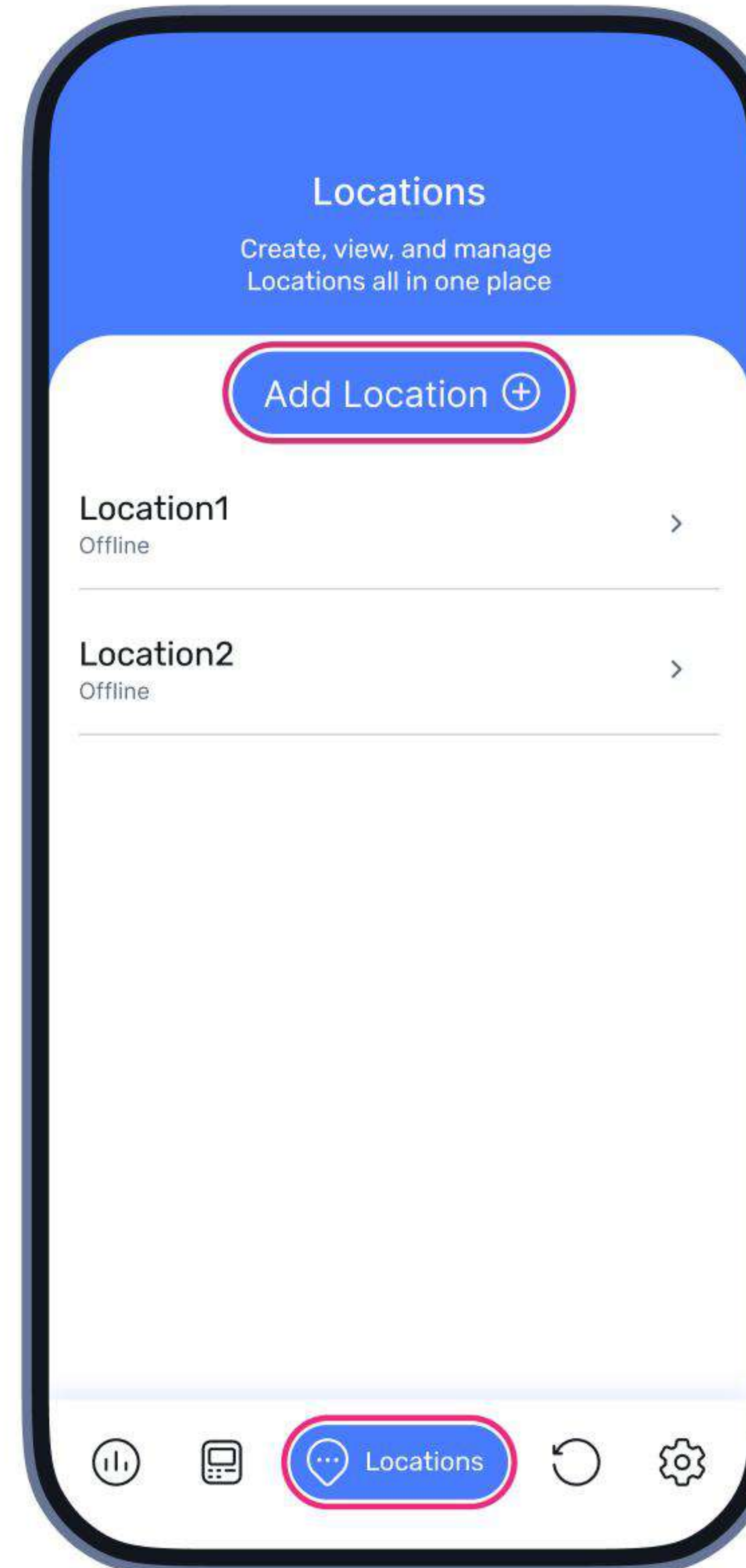
Save

# Managing Locations

Manage your business locations by name or address:

- 1 Open “Locations”.
- 2 To create a new location, click “Add Location”.
- 3 Enter the name and any relevant details, then save.
- 4 You can later edit or delete locations as needed.

Each cashier can be assigned to one location for easier tracking.



# Creating a Cashier

You can set up a new cashier for your ePoS:

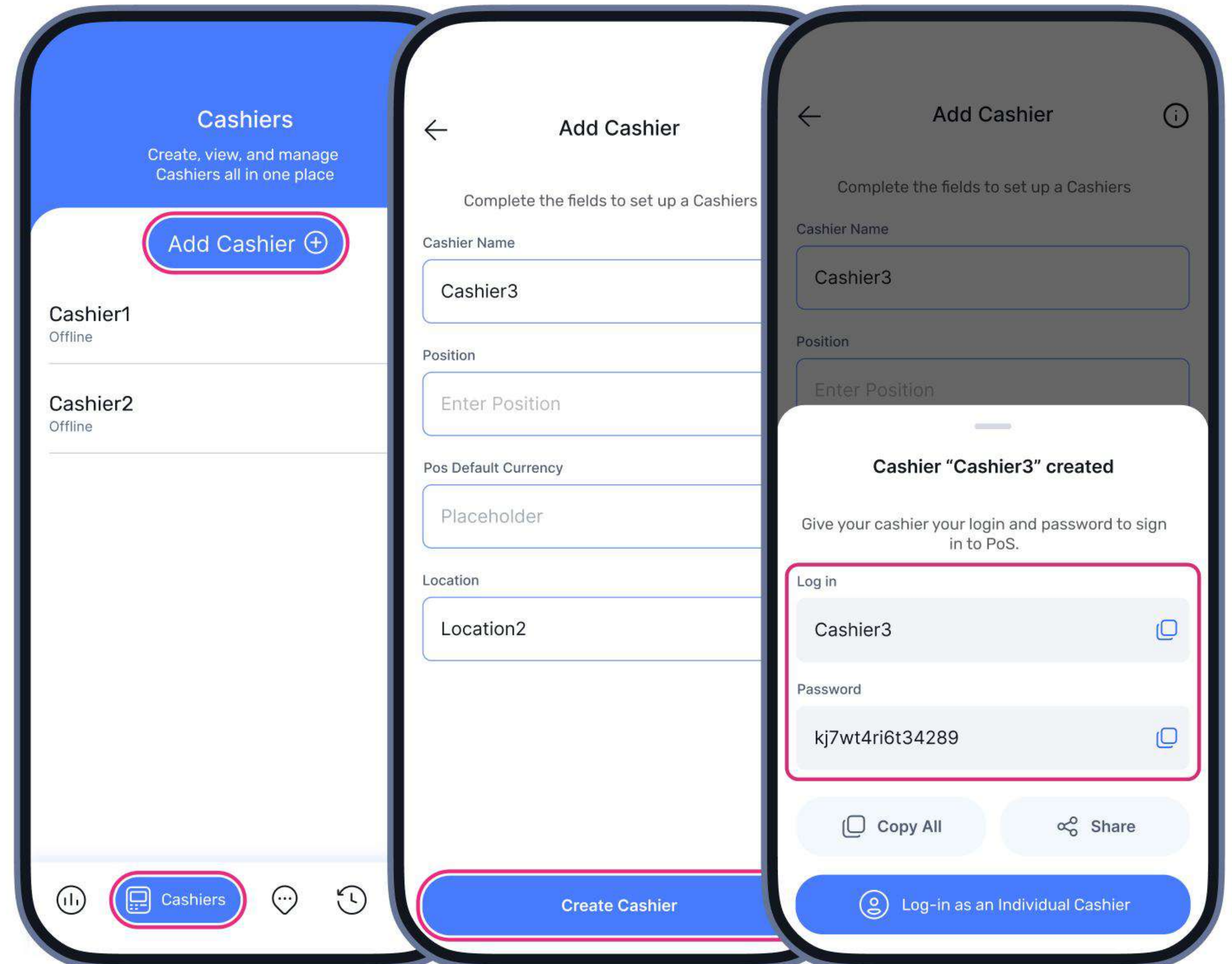
- 1 Go to “Cashiers” in the main menu.
- 2 Click “Add Cashier”.
- 3 Fill in the following fields:

Name

Position

PoS Default Currency

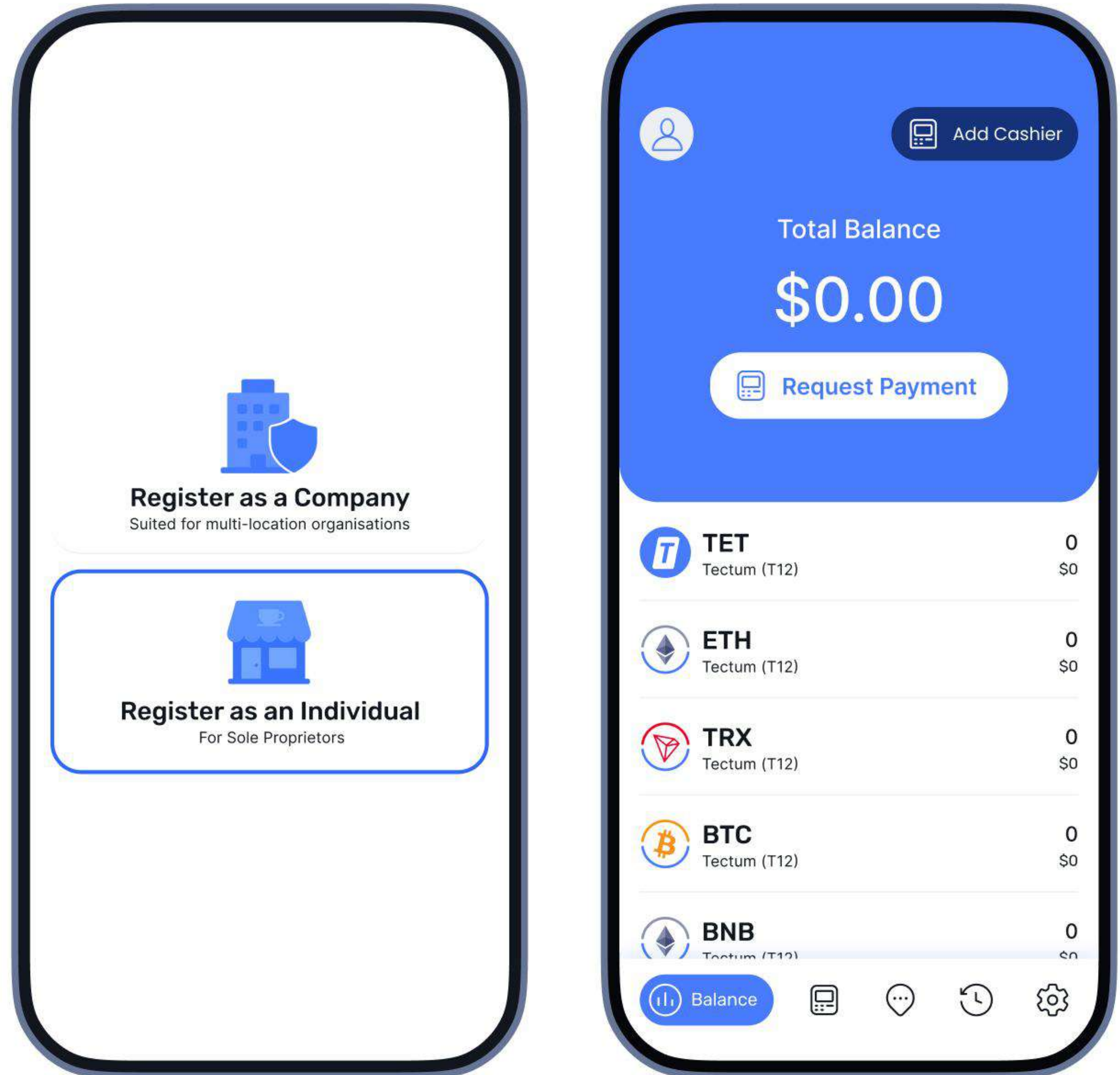
Location
- 4 Click “Create Cashier”.

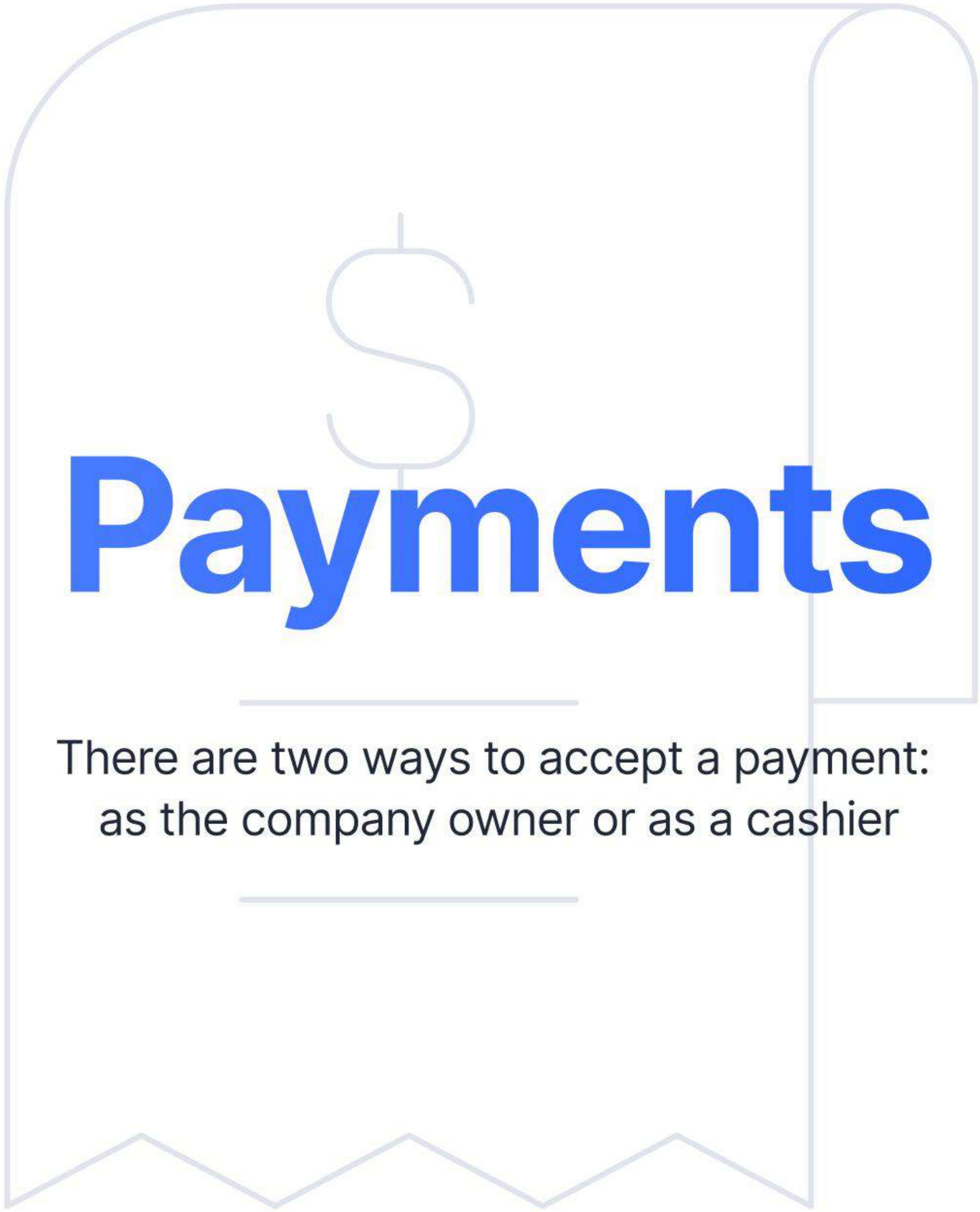


## Register as an Individual

Registering as an Individual skips the company info and takes you straight to your merchant dashboard.

For individual user profiles, there is no functionality for creating cashiers or managing locations.





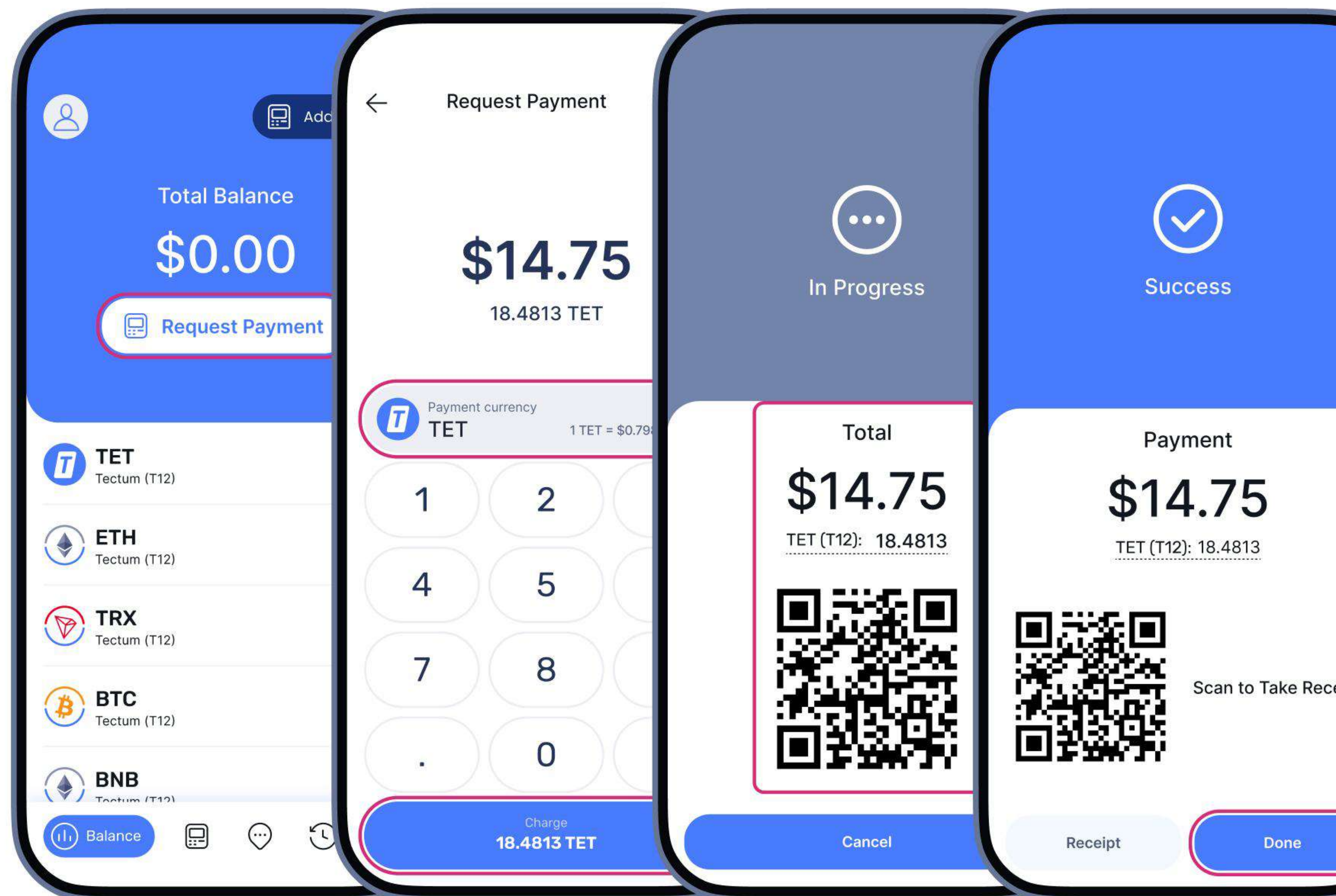
# Payments

There are two ways to accept a payment:  
as the company owner or as a cashier

# Accepting Payments

## Creating a Transaction

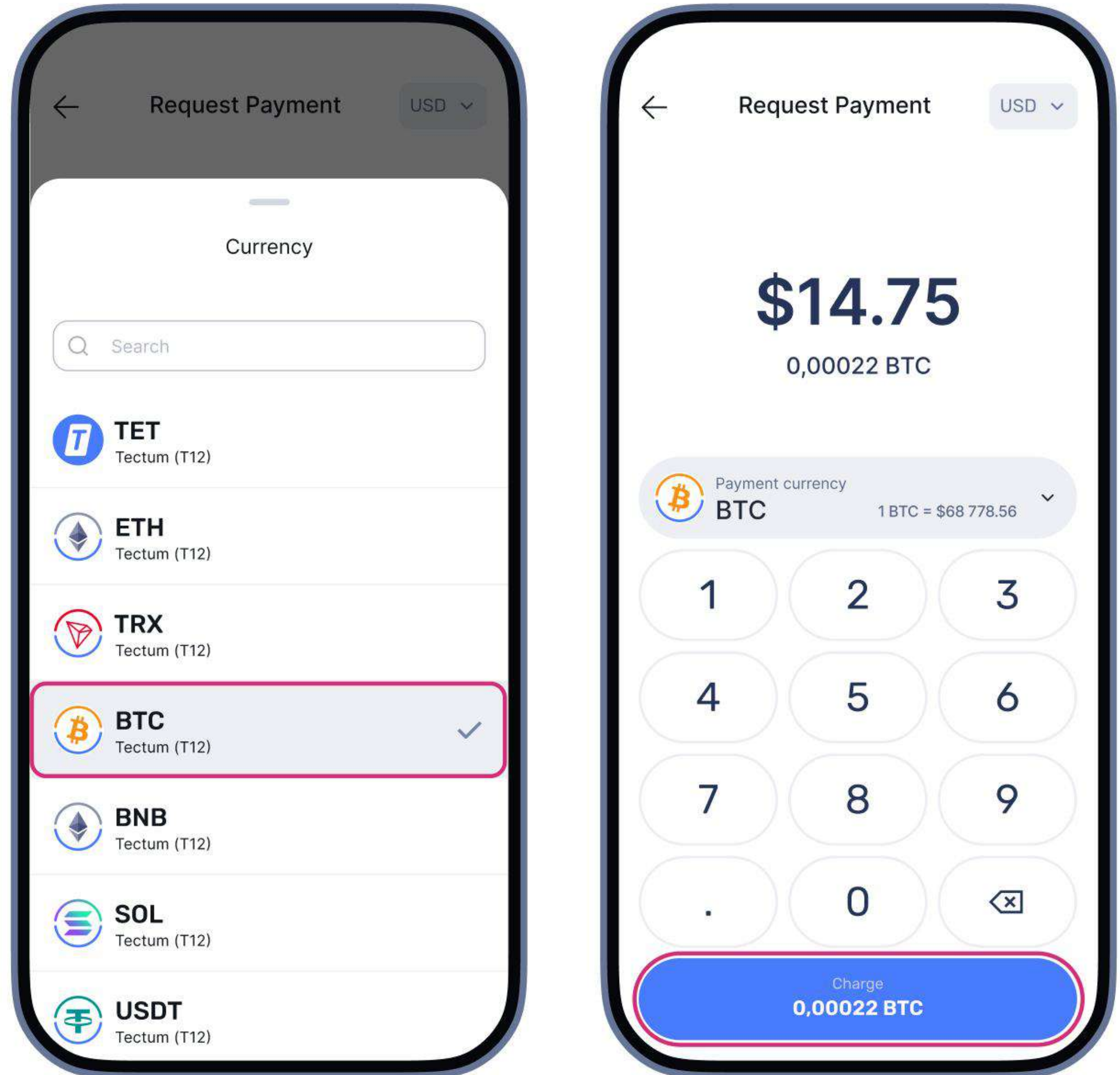
- 1 On the main screen, select “Request Payment”.
- 2 Enter the payment amount and select the currency\*.
- 3 The system will generate a QR-code for the transaction.
- 4 Show the QR-code to the customer.



## \*Currency Selection for Transaction

Payments are available in all supported currencies on the T12 network.

When creating an invoice, the cashier selects the currency in which you would like to pay. You can then complete the payment using the chosen currency.



## Operating as a Cashier

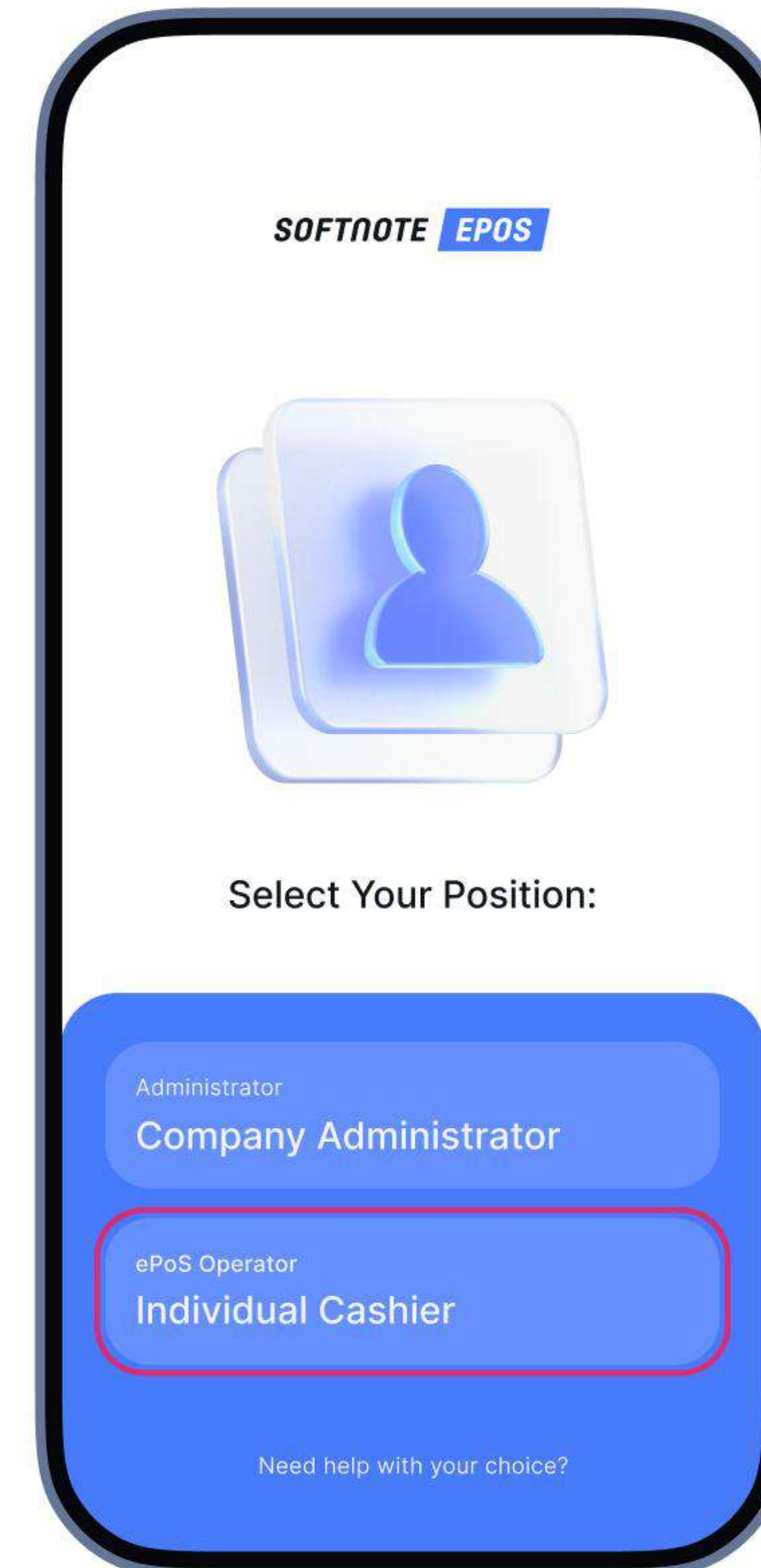
Cashiers can:

- ✓ Accept cryptocurrency payments using the “Request Payment” button.
- ✓ View their own transaction history.

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Cashiers cannot view company balances, withdraw funds, or edit other users.

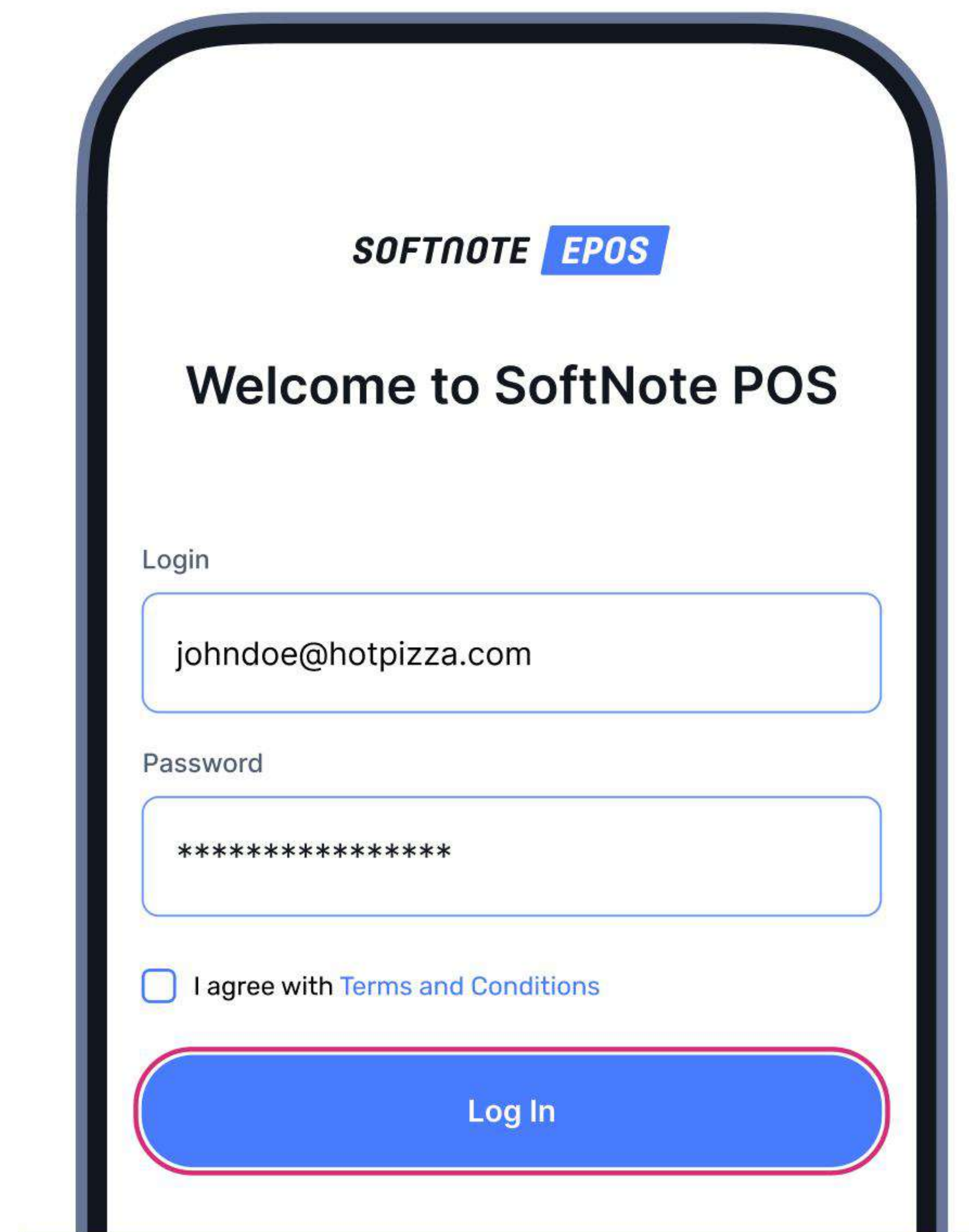
If a company owner temporarily logs in as a cashier, the cashier account will be logged out until the owner completes their session.



## Logging in as a Cashier

To become a cashier, you must receive a login and password from a company owner.

- 1 Enter the login and password provided by your company owner (merchant).
- 2 The system will automatically assign your sales location if one is available.
- 3 Once you've logged in - you may start accepting payments with the "Request Payment" button on the main screen.



The image shows a digital screen for the SoftNote POS login interface. At the top, it displays the 'SOFTNOTE EPOS' logo. Below the logo, the text 'Welcome to SoftNote POS' is centered. There are two input fields: 'Login' with the text 'johndoe@hotpizza.com' and 'Password' with masked characters '\*\*\*\*\*'. Below the password field is a checkbox labeled 'I agree with Terms and Conditions'. At the bottom is a large blue button with a pink border labeled 'Log In'.

# Processing Payments

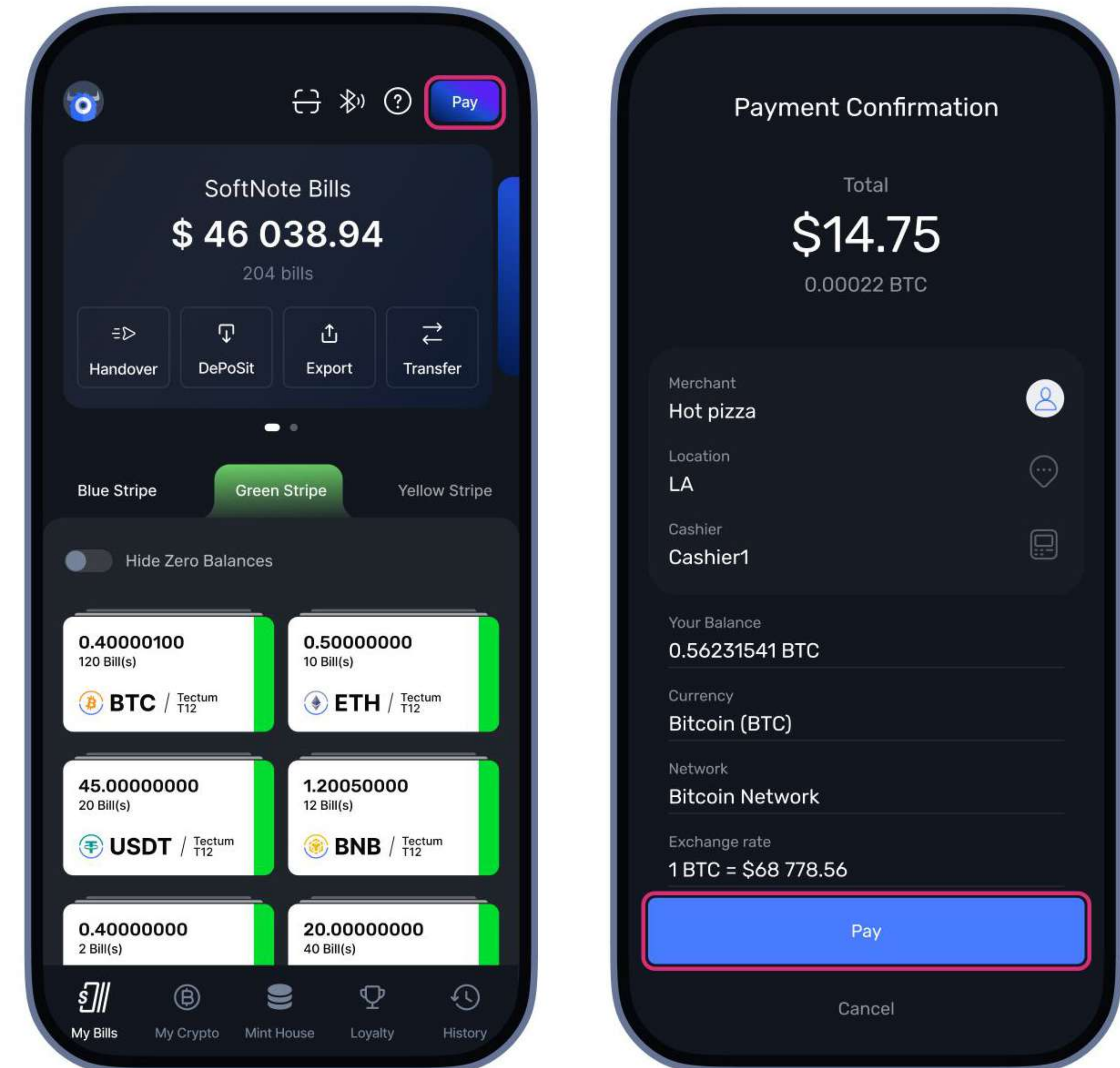
[via SoftNote Wallet ↗](#)

## BLE Payment

You can also make payments using BLE technology.

- 1 When the cashier requests a transaction, open the SoftNote Wallet app and choose the “Pay” button in the top-right corner.
- 2 Your device will automatically connect to the terminal.
- 3 The transaction is finalized once the customer confirms the payment.

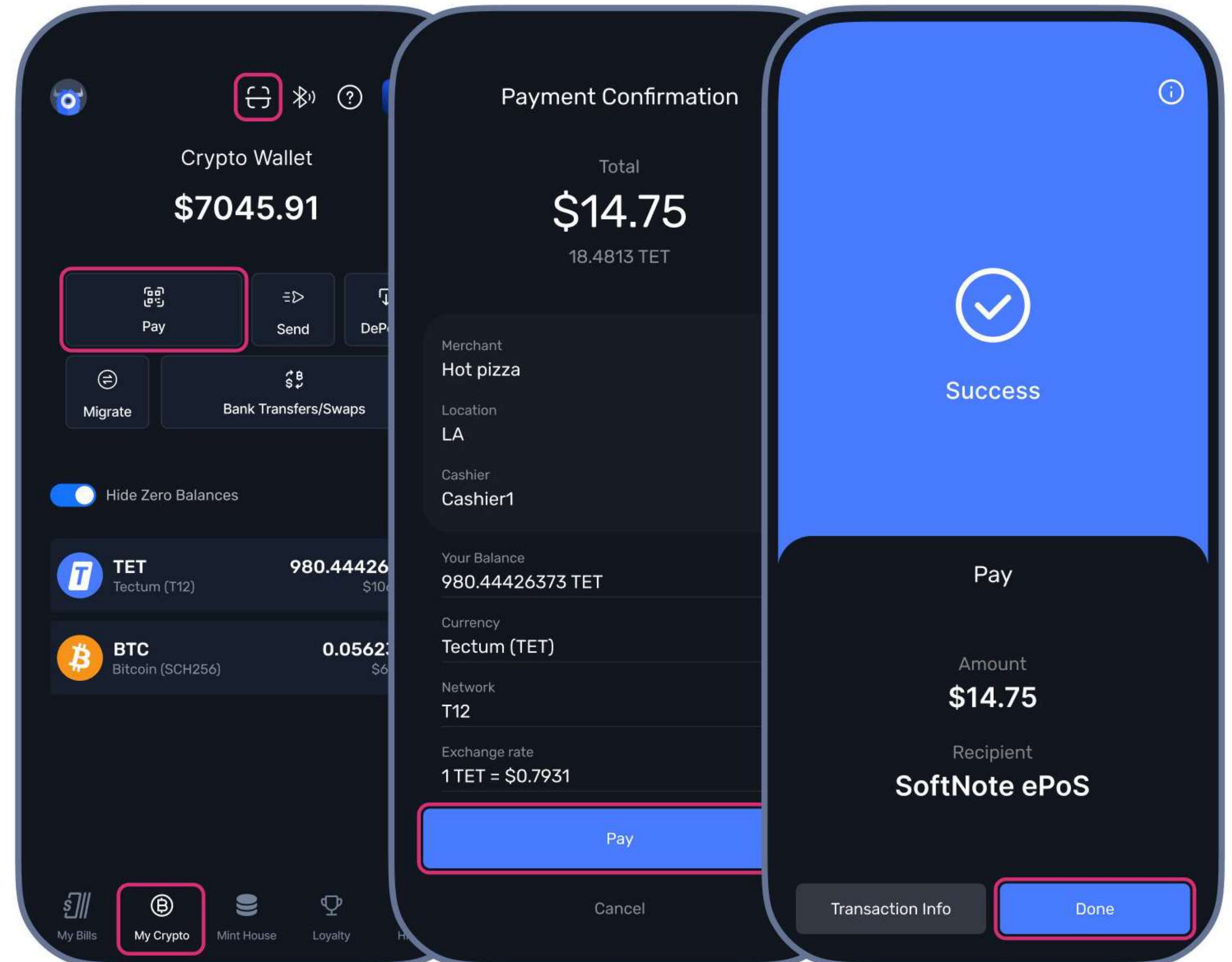
Please ensure Bluetooth is enabled on your device.



## QR-Code Payment

- 1 The customer scans the QR-code using:
  - The SoftNote app (recommended)
  - The phone camera
- 2 A confirmation screen will appear on the user's device.
- 3 The customer confirms and completes the transaction.

To pay, open SoftNote Wallet, navigate to “My Crypto”, and choose “Pay”.



# Managing Account

View your transaction history, manage revenue, and  
withdraw funds

# Transaction History

To review payments and performance, go to “History & Statistics”.

Here you can:

- ✓ Pick the desired section to view its details:

All Payments

Total Withdrawals

- ✓ Filter results by cashier, location, or date.

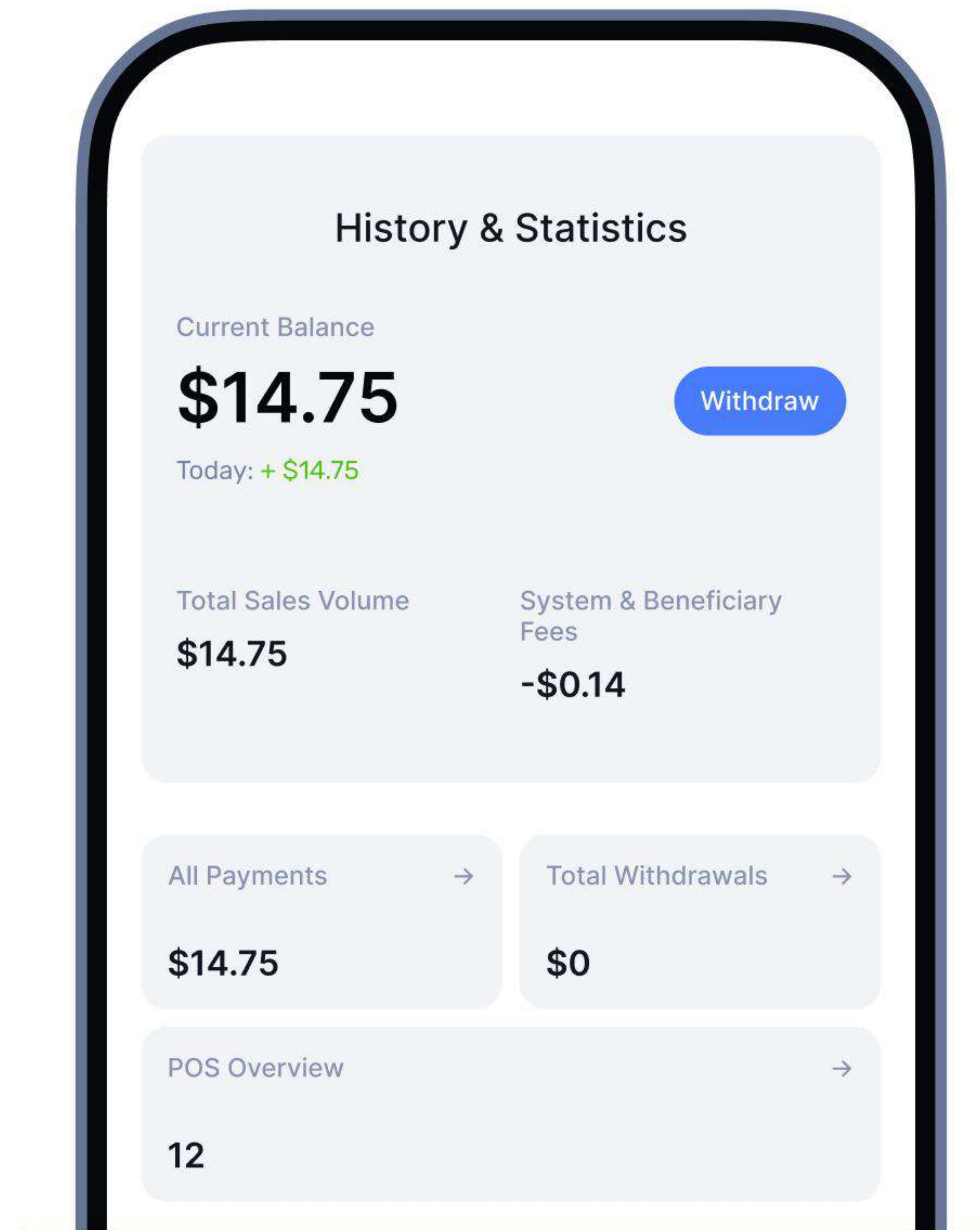
- ✓ View details such as:

Total Earnings

Daily Income

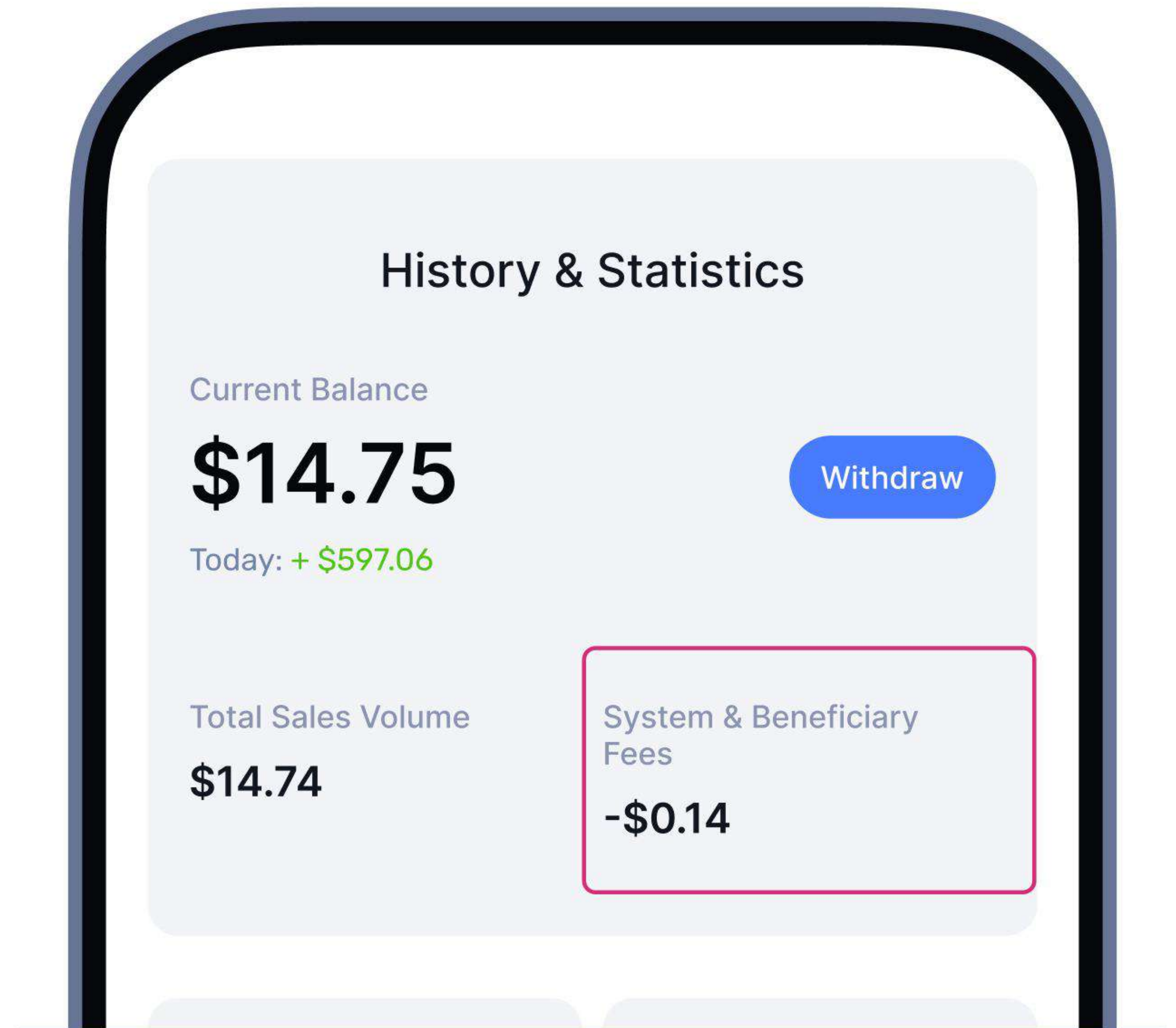
Withdrawals

This section helps track activity and manage financial performance.



## Revenue Distributions

This section shows total earnings from the selected ePoS terminal. It also displays distribution amongst beneficiaries and reflects the system's earnings.



# Withdrawing Funds

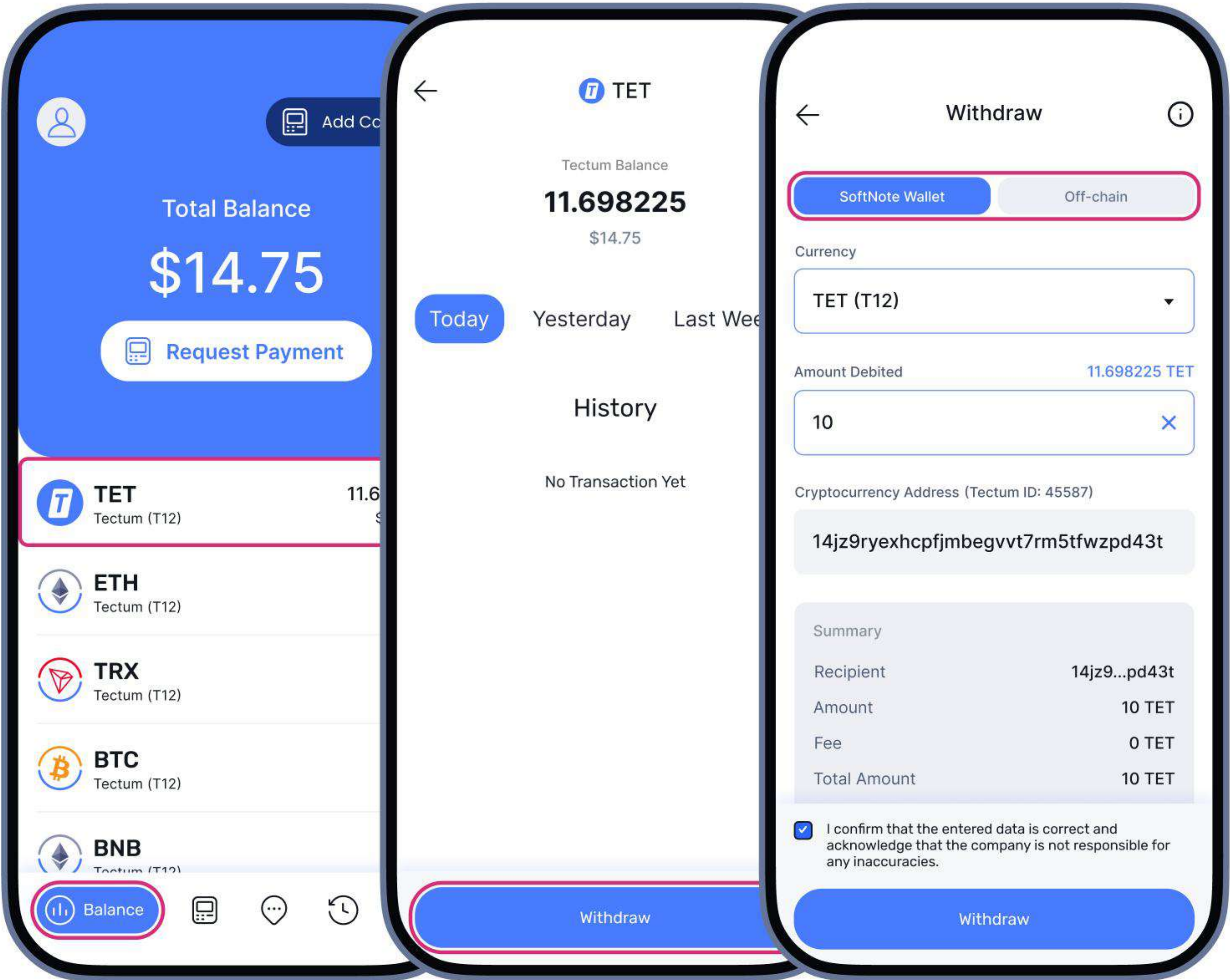
To withdraw funds:

- 1 Open the “Balance”.
- 2 Choose from the available currencies.
- 3 Select “Withdraw”.
- 4 Choose either your SoftNote account or another SoftNote account to send the funds:

To your SoftNote account

To another SoftNote account

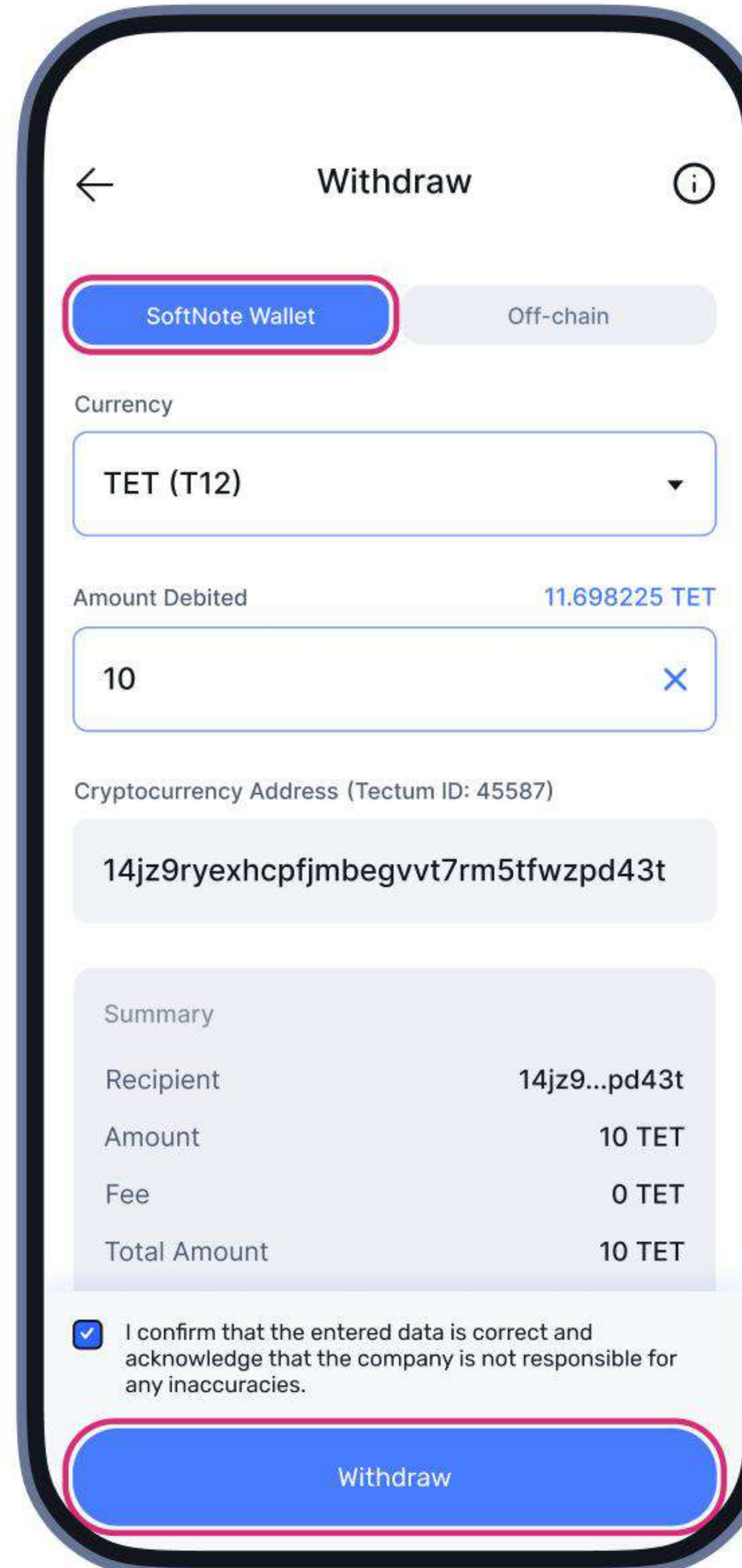
Funds will be sent using the method you selected.



## 1. Withdrawing Funds to Your SoftNote Account

Send funds to the wallet connected to your account:

- 1 Enter the amount you want to withdraw.
- 2 The Cryptocurrency Address field will automatically display your SoftNote Wallet address and Tectum ID.
- 3 Click the “Withdraw” button.
- 4 The funds have been successfully transferred to your wallet.



Withdraw

SoftNote Wallet Off-chain

Currency  
TET (T12)

Amount Debited 11.698225 TET

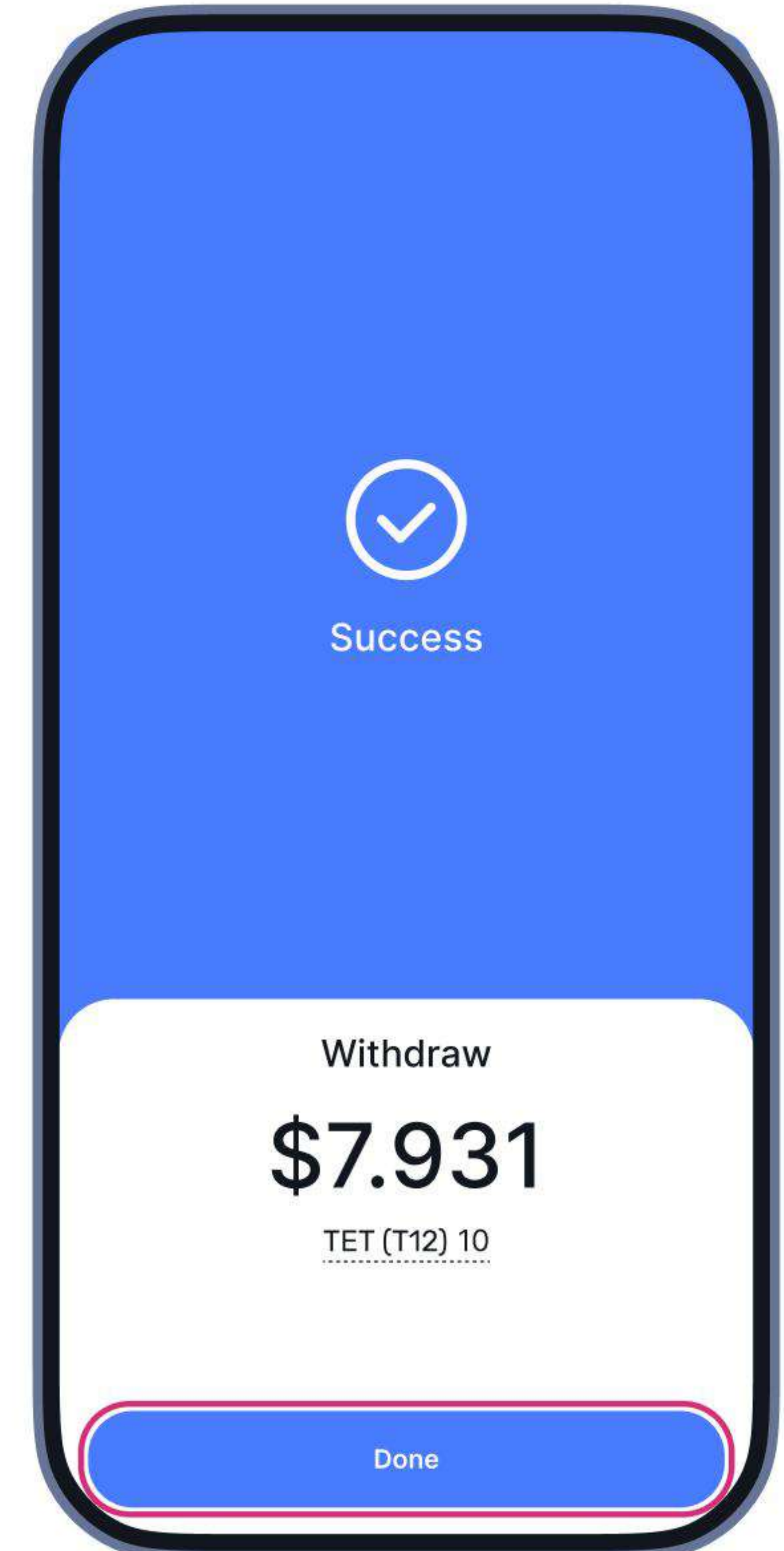
10

Cryptocurrency Address (Tectum ID: 45587)  
14jz9ryexhcpfjmbegvvt7rm5tfwzpd43t

| Summary      |               |
|--------------|---------------|
| Recipient    | 14jz9...pd43t |
| Amount       | 10 TET        |
| Fee          | 0 TET         |
| Total Amount | 10 TET        |

☒ I confirm that the entered data is correct and acknowledge that the company is not responsible for any inaccuracies.

Withdraw



Success

Withdraw

**\$7.931**

TET (T12) 10

Done

## 2. Withdrawing Funds to Another SoftNote Account

Withdraw funds to another SoftNote account:

- 1 Enter the amount you want to withdraw.
- 2 Enter the SoftNote wallet address where you want to send the funds.
- 3 Click the “Withdraw” button.
- 4 The funds have been successfully transferred to the wallet.

A 1% withdrawal fee applies.

Future updates will also enable transfers to external platforms.

Withdraw

SoftNote Wallet

Off-chain

Currency

TET (T12)

Amount Debited

11.698225 TET

Amount

10

Cryptocurrency Address

14jz9ryexhcpfjmbegvvt7rm5tfwz

Paste

Summary

|              |                   |
|--------------|-------------------|
| Recipient    | 14jz9...pd43t     |
| Amount       | 10 TET            |
| Fee          | 120 sec. 0.01 TET |
| Total Amount | 10.01 TET         |

☒

I confirm that the entered data is correct and acknowledge that the company is not responsible for any inaccuracies.

Withdraw

Success

Withdraw

\$7.931

TET (T12) 10

Done

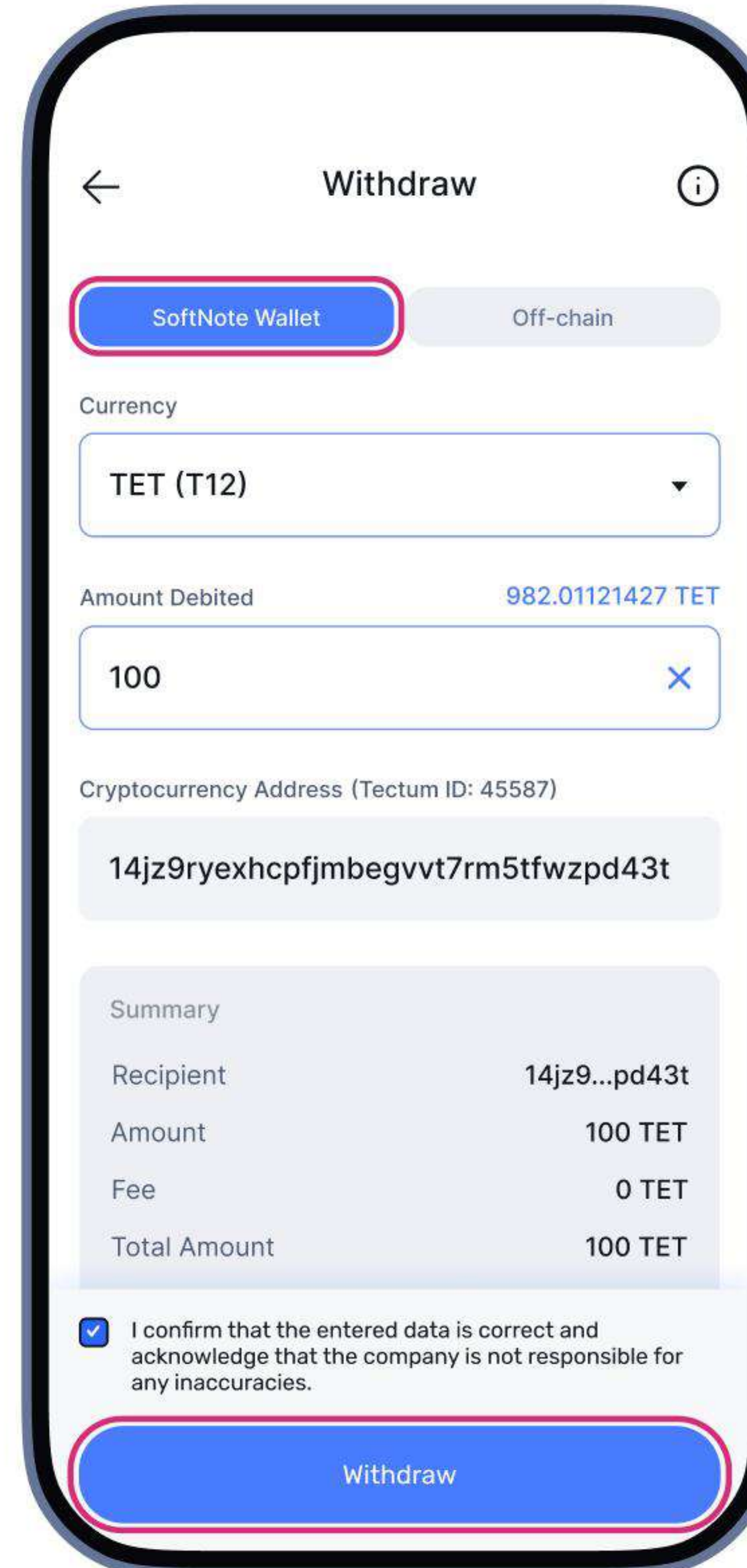
## Off-ramp withdrawal

ePoS App → SoftNote Wallet → Bank Account

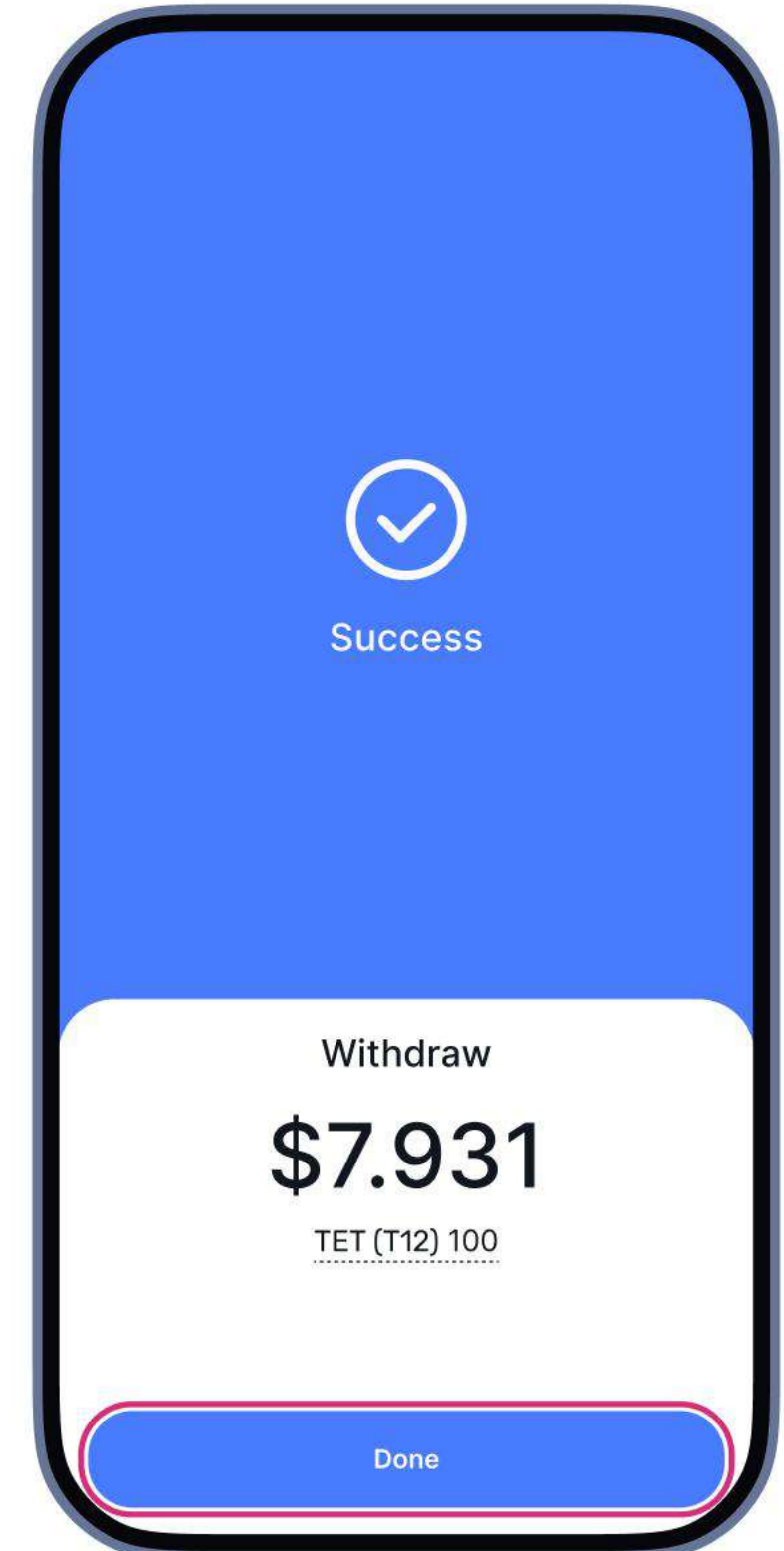
### ePoS App

- 1 To do this, in Merchant mode on the main screen, select the desired currency and choose “Withdraw”.
- 2 Enter the amount you want to withdraw — the funds will be sent to your SoftNote Wallet address linked to your merchant account.

You can log in to SoftNote Wallet using the same credentials as for ePoS.



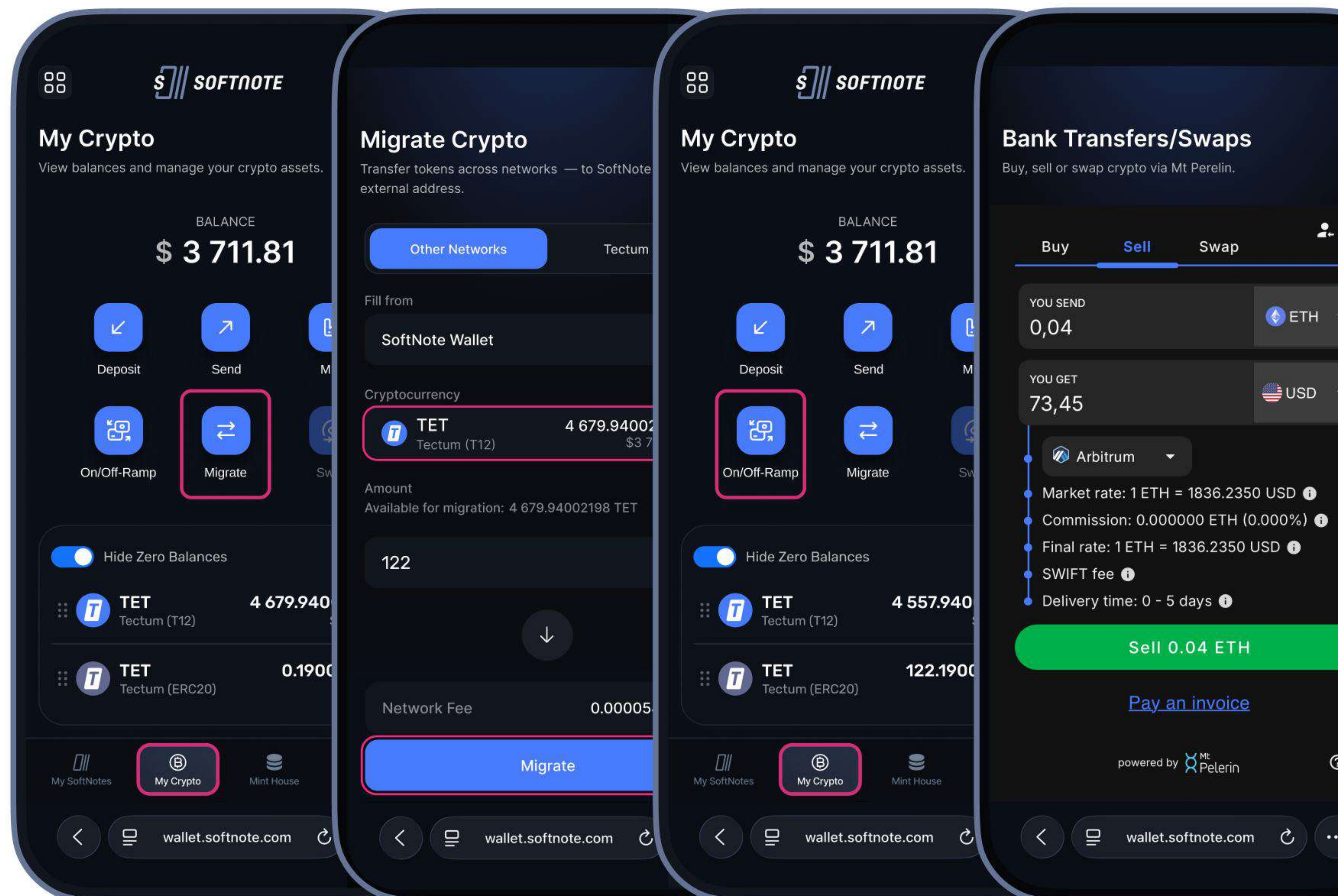
The image shows a mobile app interface for withdrawing funds. At the top, there's a back arrow and the title "Withdraw" with an info icon. Below this are two tabs: "SoftNote Wallet" (highlighted with a red border) and "Off-chain". The "Currency" section shows a dropdown menu set to "TET (T12)". The "Amount Debited" section shows a text input field with "100" and a blue 'x' to clear it. Below that is the "Cryptocurrency Address (Tectum ID: 45587)" section, displaying the address "14jz9ryexhcpfjmbegvvt7rm5tfwzpd43t". A "Summary" section lists: Recipient (14jz9...pd43t), Amount (100 TET), Fee (0 TET), and Total Amount (100 TET). At the bottom, there's a checkbox with a checkmark and the text "I confirm that the entered data is correct and acknowledge that the company is not responsible for any inaccuracies." Below this is a large blue button labeled "Withdraw" with a red border.



The image shows a mobile app interface for a successful withdrawal. The background is solid blue. In the center, there's a white circle with a checkmark and the word "Success" below it. At the bottom, there's a white rounded rectangle containing the text "Withdraw", the amount "\$7.931" in large bold font, and "TET (T12) 100" in smaller font below it. At the very bottom is a blue button labeled "Done" with a red border.

## SoftNote Wallet

- 3 After the funds are sent to your SoftNote Wallet balance, you need to migrate them from the T12 network to preferred network. To do this, go to “My Crypto”, select the currency, and choose “Migrate”.
- 4 After the migration is complete, use the Bank Transfers/Swaps function, which is also available in the “My Crypto” section (only Android app or Web).
- 5 Next, you can withdraw your funds through one of our partners. KYC verification is required to complete the transaction.



## Future Updates: New Opportunities for Your Business



### More cryptocurrencies

Support for additional tokens, giving you more flexibility in payments.



### Global Integration

Pay directly from third-party wallets or crypto exchanges for a seamless experience.



Available for Android (APK).  
Coming soon to Google Play  
and the App Store!

To become a merchant, simply download the [SoftNote ePoS APK](#) ↗ and start earning now!

**Contact Us:** [global@softnote.com](mailto:global@softnote.com)

Click on these icons to visit our websites or social media →

